

Description of AD-421 fields specific to SERD projects

Students Funded

Number of student benefiting from scholarships, internships, stipends or trips to professional activities paid with grant funds.

Faculty Hours Funded

A unit of measure that represents an hour of scheduled faculty work on grant program related activities during a specific reporting period. Usually a reporting period consists of twelve months for an annual report or the life of the project for a final report. The final report will report the cumulative value of all annual reports.

Progress Report

A progress report is the detailed account of the project to date, usually submitted annually, no later than 90 days following the anniversary date of the award.

Suggested elements to include in describing the progress report: 1. a comparison of actual project accomplishments (objectives, products...etc.) with the ones established for the reporting period (via the project's original timeline), 2. the reason(s) for any slippage if established accomplishments were not met, and 3. any additional pertinent information especially dealing with cost overruns or objectives not completed on time.

Termination Report

A termination report is the final, detailed account of the project to date, usually submitted no later than 90 days following the award termination date.

Suggested elements to include in describing the termination report: 1. a comparison of actual project accomplishments (objectives, products...etc.) with the ones established for the reporting period (via the project's original timeline), 2. a description of any products and outcomes resulting from the project, 3. a description of partnerships and collaborative ventures, 4. a description of any planned future initiatives, 4. an account of any impacts on the Project Director(s), students, institution, and the food and agricultural sciences higher education or employment system resulting from the project. The termination report is also subject to any other conditions specified in the award's Terms and Conditions document.

Publications

copies available for distribution.

Products

Products are the items or services produced; a measure of project expenditures.

Sample products (several may be required for each project): videotapes, internships, CD-ROMs, mentors, brochures, WEB instructional materials, regional workshop, student stipends, multimedia center, updated course materials, computers, mobile classroom... etc.

Project A:

A document will be produced containing essential, occupational food safety skills and knowledge expected of food service employees in the workplace. Three separate, on-line, distance education courses in food safety will be developed to deliver this content to residential students and food service employees. Pre- and post-tests will accompany each course to assess and verify intended outcomes. A certificate will be issued to students who successfully complete the three-unit program. A dissemination plan to market and expand the on-line courses to other participants will follow the initial, two-year trial period of this project.

Project B:

An advisory team of land managers and educators will determine critical skills needed to resolve urban-wild land interface resource allocation disputes. Agencies will contribute staff and resources to provide at least ten, three-month internships where students nearing graduation will shadow professionals involved in resolving these issues. Each student will maintain a portfolio containing resources and experiences, and will be expected to complete an oral presentation to demonstrate mastery of the identified critical skills. Stipends will be available for a select number of participants to return to campus for a semester where they will assist faculty by leading student discussion groups involved with dispute resolution in natural resources management.

Outcomes

Outcomes are the immediate or direct effects of the program on participants. An outcome is something that follows as a result (either intentional or unintentional); a measure of project effectiveness.

Sample outcomes (several may be required for each project):

Project A:

A new, distance delivery module in food safety will be developed to efficiently deliver critical skills to both residential students and food service industry personnel throughout the country. An Internet-based format will encourage non-traditional students to participate in the program.

Project B:

An internship experience will be established where students are exposed to real-life land management situations under the mentorship of practicing resource professionals. This capstone experience will encourage students to integrate previous coursework in the biological, social and managerial sciences to solve resource management problems. Selected students will return to campus following the internship to impart their experiences to other students.

Dissemination Activities

Activities designed to the function of distributing information to the public, whether through printed documents or electronic or other media. It is a proactive role in announcing, circulating, communicating, diffusing, publicizing, publishing achievements, products, outcomes and impacts.

Future Initiatives

Activities planned to occur beyond the funding period.

Impacts

Impacts are the identified longer-term as well as unintended program effects. An impact is the influence or consequence resulting from an outcome; a measure of project success (especially long-term).

Answers the question, "What difference are you making?" [Note: Impact statements are most useful when a measurable unit is included.]

Sample impact (several may be required for each project):

Project A:

The content of Food Safety courses on campus will be updated annually, and the relevance of classroom topics will improve due to a greater interaction between faculty and food service industry managers working together on this project. Food safety concerns in the workplace are expected to decrease as a result of better-trained personnel who have completed the coursework. Non-traditional participant enrollment in the Internet-based program vs. the resident-based program is expected to increase by 15%.

Project B:

Employers anticipate a 20% increase in filling natural resources management position vacancies with applicants better prepared to successfully address urban-wild land interface conflicts. Citizens living in the affected communities will benefit from increased education programs delivered by the more experienced workforce. Agency appeals resulting from land use disputes are initially expected to decline from 20 to 15 per year in one surveyed region. Undergraduate students will gain first-hand experience in natural resources conflict resolution techniques from their peers who successfully completed an internship and have returned to lead student discussion sessions.

This information was downloaded from the following website

<http://daisy.uvm.edu/cris/serdhelp.htm#impacts>