

UNIVERSITY OF MARYLAND EASTERN SHORE
CENTER FOR INTERNATIONAL EDUCATION/STUDY ABROAD

Student Services Center Room 2118/2119
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STUDY ABROAD PROGRAM APPLICATION

Eligibility Requirements:

- Applicant must be a United States Citizen.
- Applicant must be currently enrolled in a degree-seeking program at participating institutions in Maryland*, Delaware*, Virginia*, Florida* ,and Washington, D.C.*
- Applicant must hold a cumulative GPA of 3.0 at the College or University level and an official transcript should accompany the application.
- Applicant should be at least a junior by January 2005.
- Applicant must submit an essay (500 words or less) explaining why he/she wishes to study abroad and how it is related to his/her professional (academic) and personal (social) goals.
- Applicant must submit a copy of financial aid award letter detailing the financial aid he/she is currently receiving from his/her home institution.
- Applicant must submit two letters of reference, one from a Faculty Member and the other from an Academic Advisor.

The Participating institutions are:

***Maryland** (University of Maryland Eastern Shore; Bowie State University; Coppin State College; Frostburg State University; Salisbury University; University of Maryland, Baltimore County; University of Maryland, College Park and Towson University). ***Delaware** (Delaware State University), *** Virginia** (Hampton University and Norfolk State University), ***Florida** (Florida A and M University), and ***Washington, D.C.** (University of the District of Columbia).

APPLICATION CHECKLIST

Please submit the following items to the UMES Study Abroad Office:

Part 1 – APPLICATION

1. One Official Transcript

(Your transcript must include grades from the most recently completed term at the time of the deadline)

2. A One-Page Essay articulating your learning objectives for participating in this study abroad program.

3. Financial Aid Information

Part 2 – PROFESSOR’S REFERENCE FORM

This letter must be provided by a professor, who has taught you in class. You should submit the letter from your Professor in a sealed and signed envelope as part of your application.

Part 3 – ADVISOR’S REFERENCE FORM

This letter must be provided by your advisor. You should submit the letter from your advisor in a sealed and signed envelope as part of your application.

Part 4 – DISCIPLINARY CLEARANCE FORM

It is your responsibility to submit this form to your home campus Judicial Affairs Office/Administrator at least one week before the program application deadline. Clearance forms must be valid for the current term at the time of the application deadline. You should submit the letter from Judicial Affairs Office/ Administrator in a sealed and signed envelope as part of your application.

- ✓ **Only COMPLETED APPLICATIONS will be reviewed. It is the student’s responsibility to collect and submit a completed application packet.**
- ✓ **All materials must be in the UMES Study Abroad Office by 5 p.m. on October 1, 2004.**
- ✓ **All applications will be reviewed by the Admissions Committee after the deadline.**

PART 1 - APPLICATION

Please enter all information completely and legibly by typing or printing in black or blue ink.

Name: Mr. ___ Ms. _____
(Last) (First) (Middle)

Social Security Number: _____ - _____ - _____

Current Address: _____

Telephone: _____

School Email: _____

Current Address Valid Until: _____ - _____ - _____

Other Email: _____

Permanent Address: _____

Permanent phone: _____

Cell Phone: _____

Gender: ___ Male ___ Female

Date of Birth _____

Race/Ethnic Group: ___ Black
(Optional) ___ American Indian/ Alaskan Native
___ Asian/Pacific Islander

___ White
___ Hispanic
___ Other/Specify _____

PASSPORT NUMBER: _____ **Expiration Date:** _____ - _____

Passport US? _____ (if no, please list your country of citizenship: _____)
(If you do not have a passport, you may still apply for the UMES Study Abroad Program, but you should apply for one immediately)

University you are currently attending: _____

Academic Status at the time of this application: ___ Sophomore ___ Junior ___ Senior

Academic Status while abroad: ___ Sophomore ___ Junior ___ Senior

**All applicants must achieve Junior status by January, 2005.*

Major (or intended major): _____ **Expected Graduation Date** _____ - _____

Have you ever studied or traveled abroad? _____ If "YES", when, where, why and for how long?

What languages have you studied? Please list all languages (not just ones for the country of planned study) and how long you have studied them:

List any courses you have taken about the country (Ghana) or region of intended study:

List all of the courses you are currently taking as they will not be listed on your transcript:

The answers I have given are correct to the best of my knowledge:

(Signature of Student)

(Date)

Financial Aid Information

PLEASE DETAIL YOUR CURRENT PROGRAM COSTS FROM YOUR RESPECTIVE INSTITUTIONS

Expenses

List Source and Amount of Aid Awarded for 2004/05

		Source	Amount
Tuition:	\$ _____	----- ----- ----- ----- -----	\$ _____
Fees:	\$ _____	----- ----- ----- ----- -----	\$ _____
Room:	\$ _____	----- ----- ----- ----- -----	\$ _____
Board:	\$ _____	----- ----- ----- ----- -----	\$ _____
Other:	\$ _____	----- ----- ----- ----- -----	\$ _____
TOTAL	\$ _____		

PART 4 – UNIVERSITY OF MARYLAND EASTERN SHORE/GHANA STUDY ABROAD PROGRAM
DISCIPLINARY CLEARANCE FORM

Please answer all questions completely by typing or printing in ink. This form must be completed at the appropriate office at least one week before the stated application deadline.

To the Student: This form must be completed by the Vice President of Student Affairs, Judicial Affairs Administrator, or appropriate administrative official at your home institution. Your signature provides consent for release of this information.

Name of Student: _____ **Date:** _____

Social Security Number: ____ - ____ - ____ **Phone:** _____ **Email:** _____

College/University _____

Application Deadline: _____

Signature: _____

To the Judicial Affairs Administrator: The student named above has applied to participate in the University of Maryland Eastern Shore Study Abroad Program. We would appreciate a confidential statement evaluating this student’s record at your institution. While a prior disciplinary history does not preclude a student’s participation in our program, this information is taken into consideration during review and must be submitted in order for the student to be evaluated for admission to the program. The return of this form at the earliest convenience will expedite the student’s admission status. Please submit the completed form in a **sealed and signed** envelope to the applicant as part of his/her application package.

___ **This student has not received a judicial sanction as this institution.**

___ **This student is not currently under active judicial sanction, but has been previously sanctioned as follows:**

Adjudication Date	Sanction with Effective Dates
Adjudication Date	Sanction with Effective Dates
Adjudication Date	Sanction with Effective Dates

This student is currently under the following judicial sanction(s):

Adjudication Date	Sanction with Effective Dates
Adjudication Date	Sanction with Effective Dates
Adjudication Date	Sanction with Effective Dates

Additional Comments:

Your Name: _____

Title: _____

Institution: _____

Telephone: _____

Signature: _____ **Date:** _____

- ✓ After you receive an acceptance notification, a copy of the first page of your valid passport should be submitted to confirm participation in the program.
- ✓ Students who are accepted will be required to attend all orientations prior to departure. Dates will be provided via e-mail.

FOR ALL NON-UNIVERSITY OF MARYLAND EASTERN SHORE STUDENTS:

Please obtain the signature of your study abroad advisor or the appropriate individual at your university to ensure that your credits earned on this program will be transferred toward your home college or university.

The student named on the first page of this document has the permission of his/her home school to study abroad in this program and the University of Maryland Eastern Shore credits earned on this study abroad program are transferable to the student's home school.

_____ (Name of Study Abroad Advisor or appropriate individual)

_____ (Phone)

_____ (Email)

_____ (Signature of Study Abroad Advisor or appropriate individual)

_____ (Date)

FOR OFFICE USE ONLY:

- _____ Transcript
- _____ Essay
- _____ Financial Aid
- _____ References
- _____ Disciplinary Form