DOCTORAL INTERNSHIP APPROVAL FORM

Name: _______________________________ Cohort #: ____________________

Strand: ___________________________________ Specialization: ________________________________

Proposed Site: ___________________________________________________________________________

Name and Title of Site Supervisor: _______________________ Phone Number: _(____)_____________

*Experiential Based Learning Opportunity: (In approximately one and one-half (1 ½) to two (2) pages,
please explain the proposed Doctoral Internship. Discuss who, what, when, where, and why. For
example, in addition to explaining the history of the organization in which you wish to conduct your
internship and its “fit” as an internship experience suitable for the ORLD/EDLD program, you could also
explain how this internship may be personally beneficial to you. Attach any relevant supportive
materials.)

Is this “New Learning?” __________ (required)

Proposed Start Date: ________________ Proposed Completion Date: ________________

*Explain proposed Scholarly Product (to demonstrate accountability):
Must reflect 90-100 hours of Doctoral Level effort & 6 Graduate hours.

Instructor/Advisor endorsement to initiate:

1. Name:____________________ Signature:____________________ Date:____________
2. Name:____________________ Signature:____________________ Date:____________
3. Name:____________________ Signature:____________________ Date:____________

Site/Coordinator Approval ________________ Date ________________

Director/Coordinator ORLD/EDLD ________________ Date ________________

Student Signature ________________ Date ________________
*Notes:

- 90-100 Clock Hours Required / Documentation Product
- This internship experience and scholarly product may be the subject of one question on the Comprehensive Exam, or have potential impact on one of the 3 questions.
- Three (3) hours for EDLD; Six (6) hours for ORLD (may be split 3 & 3)
- Must be completed and approved before Comp Exams scheduled (ORLD 700 – 1 credit hr)
- A letter of support from Site Supervisor should accompany your final product.
- Upon completion, schedule a meeting with your ORLD Advisor to submit a scholarly product in order to receive final credit.

**Examples but not limited to:**

* Extensive Literature Review of Dissertation Topic (Annotated Bibliography)
* Grant writing for ORLD/EDLD Program or your site
* Shadow experience of a leader you wish to follow
* Teaching experience to help determine potential career
* Curriculum Guide/Leadership Manual for your area of expertise
* ILA Leadership Conference/Travel/Presentation
* Combined travel experiences related to leadership
* Publishing within your area (or attempts to do so)
* Other experiences agreed with Director and/or proposed RAC
* ORLD office assignment for those in Graduate Education Administration (1 per semester)