Instructions for Forms AD-416 / 417 / CSREES 662

Step 1: Go to http://cwf.uvm.edu/cris
Click on AD-416/AD-417 to open the form

Step 2: Click on “MD” to select the state
**Step 3:** Select University of Maryland Eastern Shore by clicking the radio button.
Enter the password and Click “Proceed”

Click on the radio button to select UMES

Enter the password and click “Proceed”. Password will be supplied to you separately

---

**Step 4:** Enter the Investigator last name and Click “Proceed”

Enter Last Name and Click “Proceed”
Step 5: Select the project type by clicking on the radio button

Click on the radio button to select a project type
Click “New” or “Revision” after making your selection/s

Step 6: Enter the required information. Click here to obtain help regarding the fields

Complete the information on this form
Use hyperlinks by clicking on the title for information about the field
After entering the information, Click on “Check Data” button located at the bottom of the screen