1. Applicants must have earned a Baccalaureate Degree (BS or BA) from a regionally accredited U.S. college or university awarded prior to the November 1st deadline for applications.

2. Application deadlines are for the class starting fall semester of the following academic year.  
   Example: Applications received by the November 1st 2012 deadline is for the class beginning fall semester September 2013.

3. Applicants must have completed the required general education courses and medical core courses with a minimum grade of “C”. 
   Applicants must have an overall undergraduate GPA of ≥3.0 on a four-point scale.

4. All applications must be made through the Application Service for Physician Assistants (CASPA) at https://portal.caspaonline.org/
   Applications sent directly to the program will not be considered.

5. All Medical Core requirements must be completed prior to submitting CASPA application. (see #12 below).
   a. Medical Core requirements should be completed in the last 7 years.
   b. Applicants with Medical Core requirements over 7 years are encouraged to apply, but must be reviewed and approved by the Admissions Committee.

6. Applicants must submit Graduate Record Examination (GRE) scores prior to the November 1st deadline.
   b. GRE scores beyond 6 years old will not be accepted.

7. Applicants whose first language is not English must complete the Test of English as a Foreign Language (TOEFL) examination (www.toefl.org).
   a. All scores should be sent to DI-5400 by the November 1st deadline.
   b. No exceptions will be made.

8. A minimum of 500 hours of health care experience (HCE) is required.
   a. All health care experience documentation must be completed and submitted to CASPA before the November 1st deadline.
   b. The site, description, and number of HCE hours must be submitted on the CASPA application.
   c. Health care experience definitions and examples - HCE includes health care-related experience and direct patient contact experience.
      1. Direct patient contact experience: Health care experience in which the student’s responsibilities primarily involved direct patient contact (e.g., nurse, EMT, corpsman/medic, nurse’s aide, medical assistant).
      2. In-Direct patient contact experience: Health care experience in which the student’s responsibilities did not primarily involve direct contact with patients but involved him or her indirectly in patient care (e.g., lab technician, front office worker, hospital personnel, research associate; shadowing).
d. If Health Care Experience hours are not complete at the time of CASPA application updates may be submitted to the PA Department Admissions Committee.

1. Updated HCE must be signed and submitted by the supervising Physician Assistant, Nurse Practitioner, Physician, or other supervisor on company letterhead, with the number of hours completed and contact information.
2. It is the applicant’s responsibility to make sure the admissions committee has received all outstanding documentation by the November 1st deadline.

9. Applicants must not have a history of drug abuse or conviction of a felony.

10. Applicants must submit a Criminal Background Check (CBC) by November 1st.
    a. See the UMES PA department web page for the CBC link; Or
    b. Go to https://www.certifiedbackground.com/
    c. The UMES school code is: UB30

11. Applicants from students who have been dismissed from another medical professional program will not be considered.

12. In addition to earning a Bachelor’s degree the applicant must have completed the following Medical Core Requirements and General Education requirements with a minimum grade of “C”:

<table>
<thead>
<tr>
<th>Medical Core Requirements</th>
<th>Sem. Hrs.</th>
<th>Corresponding UMES course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Chemistry I &amp; Lab</td>
<td>4</td>
<td>CHEM 111&amp;113</td>
</tr>
<tr>
<td>Principles of Chemistry II &amp; Lab</td>
<td>4</td>
<td>CHEM 112&amp;114</td>
</tr>
<tr>
<td>Fund. of Organic Chemistry I &amp; Lab</td>
<td>4</td>
<td>CHEM 211&amp;213</td>
</tr>
<tr>
<td>Fund. of Organic Chemistry II (lab not required)</td>
<td>3</td>
<td>CHEM 212</td>
</tr>
<tr>
<td>or Biochemistry</td>
<td>3</td>
<td>CHEM 341</td>
</tr>
<tr>
<td>Prin. of Zoology I or Biology I &amp; Lab</td>
<td>4</td>
<td>BIOL 111&amp;113 or BIOL 188a &amp;188</td>
</tr>
<tr>
<td>Anatomy &amp; Physiology I &amp; Lab</td>
<td>4</td>
<td>BIOL 231&amp;233</td>
</tr>
<tr>
<td>Anatomy &amp; Physiology II &amp; Lab</td>
<td>4</td>
<td>BIOL 232&amp;234</td>
</tr>
<tr>
<td>Microbiology &amp; Lab</td>
<td>4</td>
<td>BIOL 301&amp;303</td>
</tr>
<tr>
<td>Medical Terminology</td>
<td>1</td>
<td>PHAS 201</td>
</tr>
</tbody>
</table>

NOTE: Applicants may not substitute other classes for any of the required medical core prerequisites

13. Those applicants determined to be the most qualified will be invited to an on-site interview at UMES the spring prior to fall matriculation.

14. Candidates interviewed will be informed of the decision by the Admissions Committee no later than June 1st. Decisions of the Admissions committee are final.

15. Applicants must meet the regular admission requirements of UMES Graduate School.

   At the time of interview applicants will complete and submit an application to University of Maryland Eastern Shore Graduate School. The application fee is $35.
16. The Department anticipates admitting a class of 35 qualified students.