I. CALL TO ORDER

The Senate meeting was called to order at 11:05am by Dr. Lombuso S. Khoza.

II. APPROVAL OF MINUTES

The approval of November 11 Senate minutes was moved by Mr. Joseph Bree and seconded by Dr. Robin Burton. The motion carried.

III. OLD BUSINESS

Academic Affairs Committee:

Dr. Latasha Weeks, Chair of the Senate Academic Affairs Committee (SAAC), gave an update on the composition of the committee; items to check prior to submitting proposals; resubmission rationale; and explained the submission proposal process. She presented the MS in Cyber-security Engineering Technology proposal. Dr. Derreck Dunn moved to approve the proposed program. Dr. William Talley seconded the motion. The motion carried. The next review window will be December 23-January 30th. The PPT presentation is posted on the Senate page.

Sexual Misconduct Policy:

R. Hardy Rudasill, J.D., acting Equity Compliance Officer in Human Resources under Title IX, passed around the revised sexual misconduct policy. Sexual misconducted is more broadly defined in the revised policy. He explained that the policy is student centered but all UMES faculty and staff are also subject to the policy as well. Dr. Bill Chapin said that adjustments needed to be made to address 3 issues: 1) positions or titles (rather than names) should be in the policy, 2) all parties are entitled to opportunities of counsel, 3) include statement from old document re: false complaints. Mr. Rudasill said that his name had to be included in the new policy for legal reasons; the word “advisor” on page 11 (VII, iv) will be made plural; a reference to misuse of judicial process is in the student handbook but will be included in the new policy as well. Dr. Chapin moved to approve the new policy with adjustments agreed to by Mr. Rudasill. Dr. Rahimi seconded the motion. The motion carried. The length of time the records can be kept is 5 years.

Student Outreach/Retention:
Due to time constraint, Ms. Stephanie Hollowell briefly presented the plan to improve transfer student numbers. The ICare module should be replicated. An admissions app would help as well.

Institutional Advancement Updates:

Stephen McDaniel, VP for Institutional Advancement, thanked everyone who participated in the faculty/staff giving campaign. He said UMES has an overall FY ‘15 goal of $2M and we are over 50% towards the goal. He encouraged everyone to visit the new online giving site and make gifts before the end of the calendar year. He explained that MGM in Baltimore has agreed to refurbish and upgrade the 3rd floor of the Henson Center.

IV. NEW BUSINESS

Alternative Credit:

Dr. Kate Brown recommended that the current policy statement regarding Alternative Credits be replaced with the following statement:

To expand capacity, enhance the quality of the educational experience students receive, and to encourage timely progress toward a degree, UMES, in accordance with USM policy III-8.01, will encourage students to take advantage of alternative means of earning academic degree credit. Options available to students include: online courses; registration in special sessions; independent study or undergraduate research; study abroad; service learning; internships; credit by exam; and advanced placement credits. On average, first-time freshmen will complete at least 12 credits required for graduation outside of the traditional classroom experience as part of their undergraduate programs. Institutions that admit first-time freshmen shall report periodically on the average number of alternative credits completed by baccalaureate degree recipients. This policy is effective for first-time freshmen who matriculate in the Fall 2015 semester.
Dr. Chapin moved to approve the motion. Dr. Demanche seconded. The motion carried.

V. OTHER BUSINESS

Dr. Khoza expressed her best wishes on behalf of the Senate to Dr. Stephanie Krah who is leaving UMES at the end of the year.

The meeting ended at 11:45 a.m.

Respectfully submitted,

Veronique Diriker, Ph.D., CFRE