MEMORANDUM

To: Ms. Jinawa McNeil
    Chair, UMES Senate

From: Dr. Latasha Wade
    Chair, Senate Academic Affairs Committee

Date: September 2, 2015

Re: Proposal for Course, Program, or Curriculum Status Change from the Department of Criminal Justice

On May 7, 2015, the Senate Academic Affairs Committee (SAAC) received a proposal from the Department of Criminal Justice to change MCCJ 734 (Directed Individual Study) from 1-3 credits in the spring only to 1-3 credits in the fall and spring. Per the department, this course can be repeated for a maximum of 6 credits.

Members of the SAAC independently reviewed the course proposal on August 31st.

On September 1st, members of the SAAC voted electronically to approve the requested course change with no recommended modifications.

SAAC Members:
Kate Brown, Ph.D.  Malinda Cecil, Ph.D.
Derrek Dunn, Ph.D.  Kingsley Ejiofu, Ph.D.
Nydia Gregory, Ph.D.  Ali Ishaque, Ph.D.
Gail Lankford, M.Ed.  Latasha Wade, Pharm.D.
MEMORANDUM

To: Dr. Kimberly Whitehead  
   Associate Vice President for Academic Affairs

From: Jennifer Keane-Dawes  
       Dean

Date: May 4, 2015

Re: Proposal for Course, Program or Curriculum Status Changes in the Department of Criminal Justice - Modification

1. Department of Criminal Justice: The department proposed to change MCCJ 734: Directed Individual Study (1 – 3 credits) taught in spring to MCCJ 734 (1 – 3 credits), to be taught in fall and spring in order to correct an omission in the original course description language. Course may be repeated once for a maximum of six (6) credits.

The Curriculum Committee of the Department of Criminal Justice, the Curriculum Committee of the Graduate Council, and the Graduate Council reviewed and approved the proposal listed above. The Graduate Council gave final approval on April 28, 2015.

Recommendations

Please encourage the Senate to review and approve this curriculum matter. Thank you.

/dmp

Attachment
INTERNAL MEMORANDUM

DATE: March 4, 2015
TO: Dr. Jennifer Keane-Dawes
FROM: Patrick R. Liverpool, DBA
Provost and Vice President for Academic Affairs

RE: Proposed Curriculum Changes for Criminal Justice

Enclosed are proposed course change forms for Criminal Justice. The enclosed have been reviewed and approved by the Dean, respective Chairperson, Department curriculum committee and the SAP Curriculum Committee.

Enclosures
March 4, 2015

TO: Dr. Patrick R. Liverpool
    Provost and Vice President for Academic Affairs

FROM: Dr. Ray J. Davis
      Dean

RE: Proposed Curriculum Changes for Criminal Justice, Education, English and Modern Languages, and Social Sciences

Enclosed are proposed course change forms for the following SAP departments: Criminal Justice, Education, English and Modern Languages, and Social Sciences. I have reviewed and approved the proposed changes. The enclosed have also been reviewed and approved by the respective Chairperson, department curriculum committee, and SAP Curriculum Committee.

Thank you in advance for your support and for facilitating the approval process. Please let me know if there are questions and/or concerns.

Cc: Dr. Robert A. Harleston
    Dr. Jacqueline Brice-Finch
    Dr. Joyce A. Bell
    Dr. Gretchen E. Foust

Enclosures
To: Dr. Davis, Dean, School of The Arts and Professions

From: Gretchen Foust, Chair, School of The Arts and Professions Curriculum Committee

Date: March 4, 2015

The School of The Arts and Professions Curriculum Committee received the Criminal Justice curriculum proposals for MCCJ 734 on 3/3/2015 and voted to approve this proposals on 3/4/2015.

Committee:
Gretchen Foust
Michel Demanche
Carole Champagne
Joshua Wright
Brian Perez

RECEIVED
MAR 12 2015
GRADUATE ADMISSIONS
MEMORANDUM

TO: Dr. Ray Davis, Dean
School of the Arts and Professions

FROM: Robert A. Haustein, JD, Interim Chair
Department of Criminal Justice

DATE: March 4, 2015

SUBJECT: Proposals for Course, Program or Curriculum Status

Subject Proposal for MCCJ 734 was received and approved by me on March 2, 2015

RECEIVED
MAR 12 2015
GRADUATE ADMISSIONS
MEMORANDUM

TO: Professor Harleston, JD
Interim Chair
Department of Criminal Justice

FROM: Dr. Onyeozili, Chair, Curriculum Committee
Department of Criminal Justice

DATE: March 4, 2015

SUBJECT: Proposal for Course, Program or Curriculum Status

Subject proposal for MCCJ 734 was received by the committee on February 27, 2015. The committee unanimously approved it on the same day.

Members of the committee are:
Dr. Emmanuel Onyeozili, Chair
Dr. Daniel Dahlgren
Dr. Kingsley Ejiogu
Dr. Nelseta Walters-Jones
PROPOSAL FOR COURSE, PROGRAM OR CURRICULUM STATUS

DIRECTIONS:

Provide one set of forms for each course, curriculum or program change. Submit one signed copy. All proposals must have the following: old catalogue description, new catalogue description, start date, course prerequisites, course co-requisites, course outline (topics only), course objectives, and course learning outcomes, effects on staff and/or facility, and lab fees.

Each reviewing committee must complete a memorandum with the following information. Date proposal was received, list of members of the committee, the vote of the committee for approval, and a minority report if objections or reservations were raised about the proposal. This memorandum will proceed to the next level with a copy sent to the department of origin for the proposal. The one hard copy of the forms must be sent through the process. All proposals must be sent in electronic form for easier review by the various committees.

Proposals must have a date received line and a date acted upon line. A memo must be sent forward by each committee regarding the action of that committee to the next level with a copy of that memorandum sent to the originating department. Upon action by the Senate, a copy of that action will be submitted by the Senate chair or the Chair of the Academic Affairs committee to the originating department chair.

School: ☐ Ag & Natural Sciences ☑ Arts and Professions ☐ Business and Technology
☐ Health Professions ☐ Library Services

DEPARTMENT Criminal Justice

☐ Change ☐ Eliminate ☐ Add

Prefix & Number MCCI 734

Credit Hours: 1 - 3

Title: Directed Individual Study

Start Date: ☐ Fall ☑ Spring ☐ Summer I ☐ Summer II ☐ Summer III ☐ Winter Year: 2015

NEW COURSE

Prefix & Number MCCI 734

Credit Hours: 1 - 3

Title: Directed Individual Study

Start Date: ☑ Fall ☐ Spring ☐ Summer I ☐ Summer II ☐ Summer III ☐ Winter Year: 2015
PROGRAM

☐ New  ☐ Change  ☐ Eliminate  ☐ Add

Title: ____________________________

Start Date: ☐ Fall  ☐ Spring  ☐ Summer I  ☐ Summer II  ☐ Summer III  ☐ Winter  Year: ________

CURRICULUM

☐ New  ☐ Change  ☐ Eliminate  ☐ Add

Title: ____________________________

Start Date: ☐ Fall  ☐ Spring  ☐ Summer I  ☐ Summer II  ☐ Summer III  ☐ Winter  Year: ________

Course Title: Directed Individual Study

Old Catalogue Description: An examination of the central principles of criminal law, which includes the substantive elements defining criminal conduct for specific crimes and various exculpatory conditions for criminal liability.

New Catalogue Description: This course involves chosen individual topic study under the supervision and guidance of a faculty member. Course may be repeated once for a maximum of six (6) credits.

Prerequisites: None

Co-requisites: None

Course Outline (Topics Only): No change.

Course Objectives: No change.

Course Learning Outcomes: No change.

Effects on staff and/or facility: None. Taught by current faculty. Change is to correct the omission in the original course description language.

Lab Fee (if required): None

RECEIVED

MAR 12 2015

GRADUATE ADMISSIONS
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