UMES Senate Meeting

Minutes for March 12, 2013

11am Frederick Douglass Library

I. The Meeting was called to order at 11:00am.
   Apologies: Dr. Robert Johnson.

II. A motion to approve the February 12th minutes was made by Ms. Jennifer Neumyer and seconded by Mr. William Dillon. The vote was approved and carried.

III. Old Business

   • Update on Exploration of Guardrails Committee
     Dr. Rahimi reported that a committee meeting was planned for March 13th and feedback would be provided at the following Senate meeting.

   • Mr. Joseph Bree reported that the Senate Constitution committee will be providing a report at the following Senate meeting.

   • Mr. Arabi, along with other committee members are working on the campus climate survey questions, and planned to meet March 13th to finalize the survey. The goal is to complete the survey draft by March 29th. Mrs. Lisa Johnson is the chair of the committee. A report will be provided at the next Senate meeting.

IV. New Business

   • Mr. Joseph Bree: Academic Affairs Committee

     Proposal 1 Department of Business, Management and Accounting
     The proposal makes changes to modify the curriculum and affects courses HUAD 222, ACCT 304, ACCT 405, PSYC 305 and PSYC 307. The committee recommended the changes without reservation.

     Proposal 2 Department of Agriculture Food and Resource Sciences
     The proposal makes course number changes to AGNR 388A, AGRI 488C and PLSC 185. The new course numbers are AGNR 490, AGRI 490, and PLSC 185 Honors. The committee recommended the changes without reservation.

     Proposal 3 Minor in Telecommunications
     The proposal introduces a minor in Telecommunications in the Department of English and Modern Languages. It changes appropriate courses in English to be labeled with the TELC prefix. The committee recommended the minor without reservation.
• Dr. Harris reported on the “Safe Zone” program. She informed the body about the LBGT task force that will work on creating awareness on the UMES campus using grant funds for the creation of safe zones for students. There will be a 90 minute training provided after spring break for those interested in being part of the program. Members of the body that were interested were asked to contact Dr. Harris.

• Dr. Nykiel spoke about catalog procedures in terms of electronic version and the hard copy version needing to be re-organized and updated. He stated the preference of Deans needing to work with the Registrar’s office to cross-check catalog details accordingly. The course curriculum sequence sheets need to be updated by the Deans and Chairs to match with the catalog requirements. Dr. Sims-Tucker reported on changes being made based on deadlines and general information that was sent out to department chairs for updating. Mrs. Buerkle suggested cross-checking be done with HawkWeb as well. Mr. Parker from the Physician Assistant’s program talked about the ability to update courses into graduate level along with IT’s assistance and promptness during the transition. Ms. Demanche stated the need for a strong linkage with the Registrar’s office so as not to impact students’ graduation requirements and to proceed with caution. The body was requested to adhere to deadlines as it relates to curriculum and catalog changes and grant approvals so that Dr. Nykiel can sign the necessary forms in a timely manner. The Faculty handbook needs to be updated accordingly, as it was last worked on two years ago.

• The acting Chief of Police was not present and will be requested to report at the next meeting on campus security measures as a result of the student attack in February.

• The SGA representative was not present to report.

• There was no other business.

VII. Adjournment
A motion adjourn the meeting was made by Mr. Joseph Bree. The meeting was adjourned at 11:31 am.