UMES Senate Meeting  
Senate Minutes for February 11, 2014  
11am Frederick Douglass Library

I. The meeting was called to order at 11:13am.

II. The December 10th 2013 Senate minutes were moved by Ms. Demanche and seconded by Dr. Molavi.

III. Old Business

Campus Climate Survey report
- Ms. Robin Burton is the new chair for the campus climate survey which will be available for completion soon. It was reported by Ms. Stephanie that Dr. Bell approved the survey.

IV. New Business

Academic Affairs Report
- Ms. Michel Demanche presented the Senate Academic Affairs Committee recommendations for the following proposals:
- Changes in the Business Management and Accounting programs bringing the course numbers in better alignment with the catalogue course sequence and to allow for more effective transfer of students from two year institutions creating a path to enter UMES at a Junior standing. All numerical changes will also reflect a change of pre-requisites of junior standing to Sophomore standing.
  1. Change BUAD 300 Business Ethics to BUAD 200 Business Ethics, change BUAD 333 Business Communications (hybrid and online delivery) to BUAD 233 Business Communications (hybrid and online delivery), and BUAD 353 Business Statistics I, to BUAD 253 Business Statistics, change BUAD 412 Business Law I, to BUAD 242 The Legal Environment for Business.
  2. The addition of MATH 210 or MATH 211 as a pre-requisite with the approval of the Chair of the Department and Mathematics and Computer Science for BUAD 410 Production Management, BUAD 411 Operations Research and Decision Theory, BUAD 422 Principles of Supply Management.
  3. To move forward the changes to the Applied Computer Science Graduate Program allowing for Core Computer Science Courses be required of all students
    a. CSDP 601 Analysis and design of Algorithms
    b. CSDP 602 Data Base Management
    c. CSDP 603 Advance Operating Systems
d. CSDP605 Software Engineering

4. To move forward a Proposal for substantial expansion of a Major changing Computer Science towards Business to Bachelors of Science in Information Systems these changes will require the following:
a. Create new course CSDP 199 Introduction to MatLab Programming (Add a major elective for CS and CS with business focus) with typo modification co-requisite Math 102 or Higher.
c. Change CSDP 331 to CSDP 431 Data Warehousing and Data Mining, increasing the pre-requisites MATH 232, MATH 210, CSDP and written permission by the instructor.
d. Create new course CSDP 395 Internship for variable credit 1-3.
e. Create new CSDP 425 Computer and Network Forensics with modification of “and written permission of the instructor.”
f. Change CSDP 499 Selected Topics in Computer Science to CSDP 499 Undergraduate Research which will allow students to repeat up to a maximum 6 credits.

5. To move forward the following changes in Toxicology
a. Change TOXI 688D experimental course to TOXI 601 Toxicology I
b. Change TOXI 688C experimental course to TOXI 697 Graduate Toxicology Seminar
c. Change TOXI 688E experimental course to TOXI602 Toxicology II
d. Change TOXI 788 experimental course to TOXI 799 Master Thesis
e. Change TOXI 888 experimental course to TOXI Doctoral Dissertation

- Proposals 1 – 5 were approved by the body.

Senate Constitution
- The Senate chair, Dr. Lakeisha Harris, along with Dr. Mark Williams, presented the motion to approve the constitution as amended.
- The motion was moved by Dr. Spinner and seconded by Dr. Kate Brown.
- The body approved the motion. The constitution will now go through the process for final approval.

Any Other Business-Dr. Nykiel
Dr. Nykiel welcomed the body back to the spring 2014 semester. He shared that February 5th was his one year with UMES.

Dr. Anderson was introduced as the acting director for UMES Online programs.

Dr. Killian will be the interim Dean for the School of Pharmacy.

Professional development week feedback will be addressed at the next meeting.

February 15th is the deadline for the SOARR applications.

The spring 2014 registration process resulted in 70% of 150 students came through as AA students, other problems included financial problems such as back bills, 20% related to advising where students could not meet their advisor or could not find their advisor, three percent were a result of department chairs requesting courses with unfulfilled pre-requisites; two percent were late arrivals; three percent of students were switching courses, and two percent were weather-related.

The Registrar’s and Academic Affairs office staff was thanked for accommodating students. Based on observations, the Provost is planning to make his mission faculty-centered as opposed to his initial student-centered mission. Changes were also made to the Academic Affairs office staff by delegating specific responsibilities to particular staff members in assisting student and staff needs.

The semester will be tight, lack of funding brings challenges.

New budget begins July 1, 2014.

Key issues to be addressed:
- Overload policy; salary amount; full course load
- Department chair policy
- Promotion without pay raise
- Adjunct salaries; inequities in salary
- Graduate assistant (GA) salaries improvement; need more Gas
- Increasing faculty in critical areas
- UMES is undergoing Accreditation in 48 months
- Enrollment driving programs; programs to be positioned to go online
- Streamline UMES policies and procedures
- Improve classrooms, library, Kiah hall over summer – forms will be sent out to request improvements

VI. Status of Accomplishments

- Dr. Harris shared that both her and Dr. Bennett, chair of the Faculty Assembly would met with Dr. Bell and Dr. Nykiel and the body should send concerns to her that will be addressed with Dr. Bell and Dr. Nykiel in March.
- Shared governance on campus is a key matter.
- UMES has a new web designer that Dr. Harris planned to meet with.

The Senate portion of the meeting was adjourned at 11:50 am.