UMES Senate Meeting
Senate Minutes for November 11, 2014
11am Frederick Douglass Library

I. CALL TO ORDER

The Senate meeting was called to order at 11:02am by Dr. Lombuso S. Khoza.

II. APPROVAL OF MINUTES

Corrections to be made: Spelling of Dr. Mollett’s last name and Ms. Demanche’s first name. Also, Dr. Molavi (NOT Dr. Alade) nominated Dr. Dunn.
The amended October 14 Senate minutes were moved by Mr. Joseph Bree and seconded by Dr. Mark Williams. The motion carried.

III. OLD BUSINESS

Academic Affairs Committee:

Dr. Latasha Weeks, Chair of the Senate Academic Affairs Committee (SAAC), gave an overview of the composition of the committee; explained the efforts to date; gave a timeline for review of curriculum changes proposals; and explained the proposed review process. Submissions may be done electronically. Dr. Weeks explained that it is important to have several deadlines as they allow for more flexibility for the submissions. Departments should still follow the current curriculum change submission process. The SAAC receives submissions electronically from the Provost’s Office. Once the SAAC receives a submission, it is placed in a review window based on the date of the submission. The Provost’s Office will review the process. The PPT presentation is posted on the Senate page.

IV. NEW BUSINESS

Budget and Facilities Update:

Dr. Ronnie Holden, VP for Administrative Affairs gave an update on the 2015 and 2016 budgets and explained the initiation of the 2017 budget. The enrollment shortfall means that we have a revenue shortfall. Dr. Holden said we can expect budget cuts this year.

For FY 2016, tuition increases (5% in-state and 2% out-of-state) are expected to cover a 2.5% increase in salaries. UMES asked the System for additional funds to support our retention/graduation goals; closing the achievement gap; fundraising; and our land grant programs.

For FY 2017, departments will be asked to submit their needs and a taskforce will review submissions and revisions.
The equipment in the Engineering/Aviation Building will be delivered next June. The official date of completion is August 25th. The Walking Trails are in the plans for this year. The Child Development Center will move into the current library once the new library has been built. The Golf Program will move there as well.

Honors Program Updates:

Dr. Michael Lane distributed a summary of the modifications for application, admissions and scholarship allocation processes for the Richard A. Henson Honors Programs. Dr. Lane explained that he is demonstrating greater fiscal responsibilities, more transparency in review decisions, making changes in scholarship awards, placing more emphasis on faculty recruitment, developing a holistic review of applicants, and utilizing best practices -- hence the changes. Dr. Lane’s memorandum is posted on the Senate page.

Athletic Committee Updates:

Dr. Mark Williams reported that the Athletic Committee requests that stripes be painting and signage be put up for 4 walking trails on campus: 1/4, ½, ¾, 1 mile routes. Once the engineering building has been completed, the Athletic Committee would like to add a longer loop (2 or 2/12 miles). Also, the committee suggests that we have a frisbee golf course. However, given the budgetary concerns, such course is unlikely at this point.

CUSS (Council of University System Staff):

Chenita Reddick, Director of Advancement Services and UMES CUSS representative reported that CUSS was gearing up for the legislative session. She encouraged everyone to nominate a UMES for the Board of Regents Staff Awards.

Sexual Misconduct Policy:

Dr. Anthony Jenkins and Ms. Marie Billie announced that R. Hardy Rudasill, J.D. is the acting Equity Compliance Officer in Human Resources under Title IX. Mr. Rudasill will coordinate all sexual misconduct complaints. He and Human Resources will create a solid policy. The new policy will be distributed to faculty, students and staff. The policy must be in place by December 31st. Ms. Billie said that employees will have to attend training sessions on sexual misconduct.
V. OTHER BUSINESS

Mr. Keyvan Aarabi, adjunct faculty and member of the Climate Survey committee, thanked everyone who participated in the survey. He said that the committee was working on the data and information received from the survey. He assured everyone that the information is being taken seriously and challenges are being heard.

Mr. Bree moved to adjourn the meeting. Mr. Aarabi seconded the motion. The meeting was adjourned at 12:05 p.m.

Respectfully submitted,

Veronique Diriker, Ph.D., CFRE