



# PRAIRIE VIEW A&M UNIVERSITY

## **Associate/Full Professor & Executive Associate Director Cooperative Agricultural Research Center College of Agriculture and Human Sciences**

Prairie View A&M University, a member of the Texas A&M University System, is a public land grant university located 45 miles northwest of Houston, Texas, the nation's fourth-largest city. It has an enrollment of more than 8,000 students and offers bachelors, masters, and doctoral degrees in a variety of disciplines. The University's target service area for undergraduate, graduate and outreach programs includes the Texas Gulf Coast Region; the rapidly growing residential and commercial area known as the Northwest Houston Corridor; and urban Texas centers.

Prairie View A&M University (PVAMU) and the College of Agriculture and Human Sciences (CAHS) invite applications for the position of **Associate/Full Professor & Executive Associate Director, Cooperative Agricultural Research Center**. This position will be held at the Associate Professor or Professor level with tenure. Reporting directly to the Dean and Director of Land Grant Programs, this position is responsible for the oversight and management of the daily operations for Cooperative Agricultural Research Center (CARC). The successful candidate will serve as the chief operating officer for CARC to ensure the implementation of the NIFA Plan of Work; build and further develop interworking relationship with Extension and Research employees to ensure relevance, impact and alignment with stakeholder needs; increase and strengthen mission integration among research, extension and education; interact closely with other administrators within the College and across the University; develop a system for annual needs analysis and a means of integrating and utilizing needs assessment in program development and visioning; conduct annual performance evaluations for CARC personnel and make recommendations for improvements or changes as warranted.

**QUALIFICATIONS:** Interested applicants must have a Ph.D. and ten (10) years of experience in a relevant field to also include five (5) years of supervisory experience preferably in an academic setting. The successful candidate must have a strong research record, knowledge of USDA and land grant programs especially as they relate to 1890 institutions, and an understanding of agriculture. Effective leadership, managerial, and supervisory skills are essential. The ability to multitask and work cooperatively with others; excellent customer service, public speaking, and interpersonal skills; strong verbal and written communication skills; knowledge of communications technology, spreadsheet, and database applications; and knowledge of University processes and procedures are also essential for this position.

**APPLICATION PROCEDURE:** The application deadline is **May 31, 2020**. To view this job announcement in its entirety and to apply online, please visit our External Careers Site if you are an external applicant at: [https://tamus.wd1.myworkdayjobs.com/PVAMU\\_External](https://tamus.wd1.myworkdayjobs.com/PVAMU_External) or at our Internal Careers Site at: [sso.tamus.edu](https://sso.tamus.edu) if you are an internal applicant. Interested applicants will be required to submit a comprehensive cover letter that addresses how their strengths and experiences match the qualifications for the position and a resume. Interested applicants must apply online via our Career Site to ensure full consideration for the position. For assistance, please contact the Office of Human Resources at 936-261-1730 or [jobs@pvamu.edu](mailto:jobs@pvamu.edu).

*Prairie View A&M University is an Affirmative Action/Equal Opportunity/Veterans/Disability Employer*