

## Graduate Application Checklist

1. Complete Application form online: [www.umes.edu/grad](http://www.umes.edu/grad)
2. Original Transcripts evaluated by *WES (World Evaluation Services)*: [www.wes.org](http://www.wes.org)  
  
(Required ONLY for all foreign credentials). Cumulative GPA **must** be a 3.0/4.0 scale for regular admission or a 2.75/4.0 scale for provisional admission. Transcripts can be evaluated as well by any other accredited evaluation agency e.g. *Global Credential Evaluators (GCE), Education Credential Evaluators (ECE), Joseph Silny & Associates, etc.*
3. Passing **GRE** (Graduate Record Exam) Scores: At or above 50<sup>th</sup> percentile of all test takers (if your program requires it). Note: Not all programs require the GRE.
4. Statement of Purpose
5. Resume
6. 3 Letters of Recommendation preferably from professors and/or supervisors who can speak to your interest in the program and your abilities.
7. Certificate of Finance of at least \$50,000 (Required ONLY for international applicants).
8. Passing TOEFL (**550/79**) or IELTS (**6.5**) scores (For applicants whose first language is not English).
9. Application Fee of \$50 for all graduate programs

Application materials should be:

- Emailed to [pvgross@umes.edu](mailto:pvgross@umes.edu)
- Faxed to 410-651-7571 or
- Mailed to: School of Graduate Studies,  
University of Maryland Eastern Shore,  
Engineering and Aviation Science Complex, Suite 3046,  
Princess Anne, MD 21853.