Instructions for Students and Faculty:

1: Refer to Requirements and Guidelines: [www.umes.edu/honors/course_contract.html](http://www.umes.edu/honors/course_contract.html)
2: Complete all fields of this form (printed or typed) and obtain all required signatures.
3: Submit form to the Honors Program office (Suite 2051 Hazel Hall)

**Deadline:** No later than 5:00 p.m., Friday of the 2nd week of class. No exceptions.

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**Part I: To be completed by the Student**

Student's Name ___________________________ Student ID ___________________________

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>M. I.</th>
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Major(s) ___________________________ Phone ___________________________ Email ___________________________

Course Prefix, Number, and Section ___________________________ Semester/Year ___________________________

Instructor’s Name ___________________________ Instructor’s Email ___________________________

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**Part II: To be completed by the Instructor, in consultation with the Student**

*(see page 2, which must be complete before signatures may be obtained)*

**Part III: Required Signatures**

Student’s Signature ___________________________ Date

Instructor’s Signature ___________________________ Date

Chairperson’s Signature ___________________________ Date

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**Honors Program Office Use Only:**

Application is: □ Approved □ Returned to Student for Revision □ Denied

Reason(s) for Return or Denial of Application:

□ Incomplete □ Late □ Inadequate/Inappropriate Proposal □ Other: ___________________________

Honors Program Director’s Signature ___________________________ Date

Last modified: 11/21/2013
Part II: Purpose and Performance Objectives / Outcomes of Course
To be completed by the Instructor, in consultation with the Student
Refer to Requirements and Guidelines: www.umes.edu/honors/course_contract.html

A. Purpose of this Credit by Contract Course.
Explain why this particular course has been selected as a potential honors experience.

B. Honors-Specific Performance Objectives / Outcomes of Course
Complete the following with as much detail / precision as possible.

**Required**: Regular Meetings between Student and Instructor outside of class
Indicate frequency of meetings, duration of meetings, and projected schedule for meetings (days/times)

- [ ] Weekly
- [ ] Alternate Weeks
- [ ] Other: ___ minutes

Day(s): ___________________________________________
Time: at: ____:____  a.m. / p.m.

**Contract Activity**: Detail, in the rubric below, the enhanced experiences or expanded expectations that render this course “honors”. Not all of the following categories may apply, depending on the discipline / course.

Reminder: An honors experience should represent a sustained and significant commitment to activity that exceeds efforts required of non-honors peers, typically a 10-15% (or 15-20 hour/semester) increase.

<table>
<thead>
<tr>
<th>Activity Type</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td><strong>RESEARCH</strong></td>
<td></td>
</tr>
<tr>
<td>Literature, Library Research, or other Reading (Data Analysis, Archival, etc.) Assignment;</td>
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<tr>
<td>Laboratory Research (UMES or external)</td>
<td></td>
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<tr>
<td>Community-Based Research / Service-Learning Project(s)</td>
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<tr>
<td>Poster or Oral Presentation (class-related or for local, regional, [inter]national professional meeting)</td>
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<tr>
<td>(Co)Authoring of Article for publication submission</td>
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<tr>
<td><strong>PROFESSIONAL DEVELOPMENT</strong></td>
<td></td>
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<tr>
<td>Classroom-Based; Clinical; Entrepreneurial; “Shadowing”; or other Internship-like, Field Activity</td>
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<tr>
<td>Other: (Grant-Writing; Outreach; Training; etc.)</td>
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<tr>
<td><strong>CREATIVE ENDEAVORS</strong></td>
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<tr>
<td>Video Production; Exhibition; Performance; Recital; Creative Writing; Music Composition; etc.</td>
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<tr>
<td><strong>OTHER</strong></td>
<td></td>
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<tr>
<td>Written Assignments, Papers, Projects, Exams, etc.</td>
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