University of Maryland Eastern Shore
Department of Public Safety

CAMPUS SECURITY AND FIRE REPORT 2011
A GUIDE TO PUBLIC SAFETY/UNIVERSITY POLICE SERVICES AT THE UNIVERSITY OF MARYLAND EASTERN SHORE
Greetings!

The University of Maryland Eastern Shore (UMES) is a community of more than 5,000 students, faculty and staff working, living and learning on this beautiful campus adjacent to the town of Princess Anne in Somerset County, Maryland. As members of the UMES campus community we share the responsibility of maintaining a safe and orderly environment that is conducive to Academic Excellence! Your safety while at UMES is the primary concern of the UMES Department of Public Safety.

Our UMES campus community is continually working to improve campus safety through improved and innovative technology, improved means of communications, training, exercises and drills.

The Department of Public Safety has produced this brochure to share with you our programs, services and area crime statistics. When you review this brochure, you will note that UMES is a relatively safe campus accomplished through cooperation and partnerships.

Remember security is everyone’s responsibility and we need your assistance and commitment in making UMES a safe environment in which all community members can live, work and learn. We are confident that the time you spend with us will be a safe and rewarding experience.

It is my hope you find this report informative and helpful and that your stay at UMES will be both enjoyable and safe. If you have questions or would like additional information about safety and security at UMES, please visit us at www.umes.edu/police.

Warner I. Sumpter
Director of Public Safety
University of Maryland Eastern Shore
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MISSION STATEMENT
Our mission is to provide a safe and secure environment where visitors and members of the University community may pursue their potential. The department supports the University mission to ensure a safe, social and academic environment that sustains and encourages moral and intellectual growth.

WHY A CAMPUS SECURITY REPORT
The UMES Department of Public Safety prepares this report to comply with the Jeanne Clery Disclosures of Campus Security Policy and Crime Statistic Act. The full text of this report can be located on our Website at http://www.umes.edu/police. This report is prepared in cooperation with the Police agencies surrounding our main campus and our alternate sites, the Office of Residence Life, the Conduct Officer and the Division of Student Affairs and Enrollment Management. Each entity provides updated information on their educational efforts and programs to comply with the Act.

To comply with Clery Act, we collect crime statistics from the local police agencies, by providing the addresses of off campus property either owned or controlled by the University, or public property immediately adjacent to campus. All local police agencies where UMES property is located, or is nearby, provide automated statistics for the property and radius around the property requested. These statistics may also include crimes that have occurred in private residences or businesses and is not required by law. The University does not recognize any off campus fraternity or sorority houses.

By October 1st of every year, a postcard is mailed to all enrolled students, faculty and staff that provide the website to access this report. Copies of the report may also be obtained at the Department of Public Safety at 30737 University Blvd, South, Princess Anne, Maryland 21853 or by calling (410) 651-6590. All prospective employees may obtain a copy from Human Resources on the first floor of Bird Hall.

CAMPUS SECURITY AUTHORITIES
It is the policy of the University of Maryland Eastern Shore that the following individuals and organizations within the University are designated as campus security authorities in accordance with the guidelines set forth by the “Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act of 1998” and subsequent rules. As a campus security authority those enumerated individuals who become aware of crimes involving UMES or a member of our community must report it as soon as possible in accordance with the protocol establish by the Department of Public Safety.
• All sworn University Police Officers of the Department of Public Safety
• Vice President’s and Deans of Schools
• Student Affairs Professional Staff (excluding defined counseling staff)
• Athletic Administration and Coaches
• Residence Life Professional Staff including Directors, Associate, Assistant and Area, Resident Assistants and Student Directors.
• Student Organizational Advisors

DEPARTMENT OF PUBLIC SAFETY
We are located directly behind Waters Hall, at 30737 University Boulevard - South. The Department of Public Safety/University Police provides 24-hour police protection and responds to emergency calls occurring directly on the UMES campus and/or all locations leased/owned by UMES. The department consists of professional University Police Officers and Security Officers and other team members dedicated to providing first class service to the campus community. The Communication Center is staffed by trained Public Communication Officers (PCO) who answer calls for service and dispatch officers to emergency incidents, monitor intrusion and fire alarms, as well as monitor CCTV cameras. Officers patrol the campus on foot, by bicycle, and in vehicles. Several officers and a supervisor are on duty 24 hours day.

The department is responsible for a full range of public safety services, including security concerns, crime reports, investigations, fire emergencies, traffic accidents, enforcement of laws regulating underage drinking, the use of controlled substances, weapons, and other incidents requiring police intervention.

In addition, we provide information on arrests and serious crimes to the Maryland State Police on a monthly basis to be included in the Federal Bureau of Investigation’s (FBI) Uniform Crime Report. The serial numbers of all vehicles and office equipment stolen from campus are reported nationwide through the National Crime Information Center (NCIC).

UNIVERSITY POLICE AUTHORITY AND JURISDICTION
The Education Article (ED) Section 13-601 of the Annotated Code of Maryland establishes the University of Maryland Eastern Shore Police Force. According to this law, University of Maryland Eastern Shore Police Officers have all the powers of any peace or police officer in the State of Maryland. Furthermore, the University of Maryland Eastern Shore Police Force is the primary law enforcement agency responsible for policing property, owned, operated, leased by, or under control of
UMES. The UMES Police Department (UMESPD) and Princess Anne Police Department (PAPD) have a written Memorandum Of Understanding (MOU) for the coordination of law enforcement jurisdiction and responsibilities between agencies, which fosters a mutual and positive working relationship and provide assistance and expertise to each other as needed.

University Police Officers have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. University Police Officers’ authority is identical to the local police/sheriff in your home community. All UMES Police Officers have met the police training certification requirements of the State of Maryland. The officers receive their training at approved police academies. Additionally, they receive annual in-service and specialized training in first aid, firearms, defense tactics, legal updates, evidence gathering, traffic accident investigations, crime prevention and drug suppression operations to perform more efficiently and safely.

REPORTING CRIMINAL INCIDENTS OR OTHER EMERGENCIES
Actual or potential criminal actions and other emergencies on campus can be reported directly by any student, faculty, staff member, or visitor to the University Police. For emergencies, dial extension 3300 or 9-911 from any on campus phone for direct contact with the UMES Police Dispatcher or Somerset County Central 911 Center to report an emergency.

The Department utilizes criminal justice student interns each semester. The students receive Department training and assist the University Police by performing non-law enforcement support functions.

Additionally, we have security officers who provide additional security throughout campus and at special events/activities held on campus.

SECURITY & ACCESS TO FACILITIES
The University maintains strong security procedures as to who enters campus facilities. The Department of Public Safety stops every unregistered vehicle not displaying a campus parking permit entering the rear of the campus, near the student's residence areas.
For the most part, the campus and its buildings (excluding residential buildings) are open to the general public during business hours. Most administrative and academic buildings are secured by the Department of Public Safety by 11:00pm on both weekdays and weekends. We recognize that there will be some need for after hour weekend access to buildings and offices. After hours a University I.D is required. All students, faculty and staff are required to carry their UMES ID card (Hawk card) with them all times while on UMES property and to display it when requested by any university official. Anyone needing access on weekends to a building or offices should provide a letter to the Department of Public Safety, addressed to the Chief of Police, through their Vice President stating the time frame of their needs. Students working in the buildings after hours are required to have a letter of authorization in their possession from the dean, chair, building manager and instructor granting permission with a valid university I.D. A copy of the letter is to be provided to the Department of Public Safety. Individuals who do not have legitimate reasons for being on campus or in a university building, and who refuse to comply to a request to leave, will be subject to arrest.

ACCESS TO RESIDENTIAL FACILITIES
There are more than forty (40) residence buildings on campus. All entrances to our traditional residence halls are locked 24 hours or monitored by Residence Life Staff. An Area Director and several Residence Assistants administer each area residence hall.

The Department of Public Safety, in conjunction with the Office of Residence Life, is responsible for developing and implementing programs to provide an effective, responsible, safe and secure environment within the residential community. In addition to access control procedures established by the Office of Residence Life, the Department of Public Safety provides continuous external security and police patrols to the residential community. Additionally, the Department of Public Safety provides internal security in the residence halls, by non-sworn security personnel. Educational programs emphasizing security and the steps residents can take to help themselves will be provided by the Office of Residence Life, the Department of Public Safety, and other campus/off-campus services, as appropriate to meet the goal of this policy. Every effort is made to ensure all residence halls are free from uninvited visitors or guests. However, it is necessary that residents themselves take an active role in making sure strangers are reported to Residence Hall personnel and that doors are not propped open.
· Hall staff and residents are encouraged to challenge/report the presence of strangers in the residence halls.
· All visitors and guests must be accompanied by a resident at all times.
· Residents are held accountable for their guests’ actions.

OFF CAMPUS HOUSING
Many students reside as tenants in private homes within close proximity of the University campus. Crime Prevention programs emphasizing security and what residents can do to help themselves are provided by the Princess Anne Police Department, for the students who live off-campus. The University Police Department and the Princess Anne Police Department have a mutual working relationship, providing each department with patrol assistance and back up as necessary.

MAINTENANCE OF CAMPUS FACILITIES
The University police officers regularly test the emergency phones and submit work orders for repair; recommend the trimming of shrubbery for safety reasons; and conduct periodic lighting surveys. Officers report the need for the replacement of lights and any other physical hazards they notice. Periodic crime prevention surveys are conducted when a crime trend occurs or upon the physical changes of office space and equipment when requested by an administrator. Many offices, labs, computer rooms and areas of campus have alarms that report to the Department of Public Safety.

Lighting improvements are constantly being evaluated. Improvements have included the placement of high intensity sodium vapor lights in buildings, in parking lot areas, in areas with heavy landscaping and trees, and along pathways frequently traveled by students. All emergency telephones are connected directly to the Department of Public Safety.

MONITORING AND RECORDING CRIMINAL ACTIVITY AT OFF CAMPUS LOCATIONS
The University relies on its close working relationships with local law enforcement agencies to receive information about incidents that students may be involved in. The Department of Public Safety will actively investigate any crime information it receives concerning or involving a member of the campus community. When a UMES student is involved in an off-campus offense, police officers may assist with the investigation in cooperation with local, state, or federal law enforcement. Local allied police agencies routinely work and communicate with University Police Offic-
ers on any serious incidents occurring on campus or in the immediate neighborhood and business areas surrounding campus. The University of Maryland Eastern Shore operates off-campus housing facilities, and undergraduate and graduate students live in the neighborhoods immediately outside the campus. While the local police have primary jurisdiction in all non-leased student housing areas off campus, UMES police officers have direct communication with the town police, fire department, and ambulance services to facilitate rapid response in any emergency situation.

SECURITY AWARENESS PROGRAMS
During orientation for fall and spring semesters, students are informed of services offered by the University of Maryland Eastern Shore Department of Public Safety. Students are told about crime on-campus and in the surrounding neighborhoods. Similar information is present to the new employees. Crime Prevention Programs and Sexual Assault Preventions programs are offered on a continual basis. Periodically during the academic year the UMES Dept of Public Safety, in cooperation with other university organizations and departments, present crime prevention awareness seminar sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, theft, and vandalism, as well as educational sessions on personal safety and residence hall security. A common message for all awareness, educational, prevention programs is to encourage students and employees to be aware of their responsibility for their own personal safety and the safety of others. In addition to seminars, information is disseminated to student and employees through crime alert flyers, displays, newsletters, and student newspapers. When time is of the essence, information is released to the university community through crime alert posted prominently throughout campus, through computer emails sent over the university’s electronic email system, text messages, and siren and public address system.

CRIME PREVENTION PROGRAMS
The Department of Public Safety has many programs to educate members of the campus community about safety practices. These crime prevention programs seek to minimize criminal opportunities whenever possible and to encourage students, faculty and employees to assume responsibility for their own security and the security of others. Among these programs are, Operation Text Book Marking, Engraving Program, Threat Assessment Programs, and Bicycle Registration Program. Crime prevention officers will be successful attendees of a variety of national and local crime prevention programs and activities. University police personnel provide presentations to the campus community on a frequent basis to educate community members about police policies and procedures and public safety issues. Students and employees are alerted to recurring or significant crime problems as they are experienced on the campus, and are provided with useful information that may reduce their vulnera-
bility to criminal acts. The Department distributes pamphlets and other types of awareness information which are available to all students, faculty and staff members.

CAMPUS CRIME ALERTS
Timely Warning Notices
In event that a situation arises, either on or off campus that, constitutes an ongoing or continuing threat, a campus wide “Crime Alert Bulletin” will be issued. The warning will be issued through the campus text messaging and e-mail system to students, faculty, and staff. Bulletins will remain on the University Police website for at least one (1) year from the date issued. Alert bulletins concerning ongoing threats to public safety will remain on the site indefinitely.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES
The University of Maryland Eastern Shore Crisis Emergency Plan is a guide to provide faculty, staff, and students with an emergency and crisis management system when responding to major disasters or disturbances to the campus. All personnel designated to carry out specific responsibilities are trained to know and understand the University of Maryland Eastern Shore policies and procedures. The University of Maryland Eastern Shore will operate the Incident Command System (ICS) in the event of an emergency.

The Emergency Response and Evacuation Plan is designed to effectively coordinate the use of university Crisis Management Committee and community resources to protect life and property both during and immediately following a major crisis or disturbance on or near University of Maryland Eastern Shore property. It shall be placed into operation whenever an emergency is affecting the University and cannot be controlled using daily operating procedures.

All students, faculty and staff are informed of the Emergency Resource Guide during their Fall Orientation meeting. The Emergency Resource Guide is posted on the UMES emergency webpage at www.umes.edu/emergency. It is also available as printable hard copies by calling (410) 651-6590. This resource guide shows evacuation procedures, as well as response steps depending on the emergency.

EMERGENCY TEST AND EVACUATION DRILLS
The University of Maryland Eastern Shore shall participate in emergency tests or evacuation drills at least once per year to assess and evaluate emergency procedures and capabilities. The evacuation drills, table top exercises, and emergency preparedness training are done in partnership with the UMES Crisis Management Committee, UMES Department of Public Safety, and the Somerset County Emergency Services 911 Center. The Department of Public Safety will document each test, including the date, time, and whether it was announced or unannounced.
MASS NOTIFICATION SYSTEM
The University has various systems in place for communicating information quickly to members of the campus community. Some or all of these methods of communication may be activated in the event of a confirmed immediate threat to the UMES campus community. These methods of communication may include, but are not limited to, Emergency Siren & Public Address System, Campus TV Cable Channel, website posting, email and emergency text messages. The University of Maryland Eastern Shore will, without delay, immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, or staff occurring on the campus. Taking into account the safety of the community, the University will determine the content of notification and initiate the appropriate notification systems, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, otherwise mitigate the emergency.

After the initial notification, follow-up information may be disseminated to the community via the messaging systems or by email, as needed.

Policy Statement for Mass Notification
Mass Notification System for Emergency Alerts (Hawk Alerts e2campus)
Reason for Policy- Establishes the guidelines by which the Hawk Alerts system will be used for distribution for emergency alerts to students, faculty and staff that would be affected directly by a critical incident which poses an imminent threat to the health or safety given their presence on UMES grounds and/or its surrounding areas. Policy Statement- The University of Maryland Eastern Shore maintains a subscription to a third party text messaging service (E2Campus) that enables UMES Administrators to create text messages for emergency alerts to members of the UMES community and send them to a list of subscribed cell phone or other wireless device users.

Text message emergency alerts are one element of the UMES comprehensive emergency response protocol that provides for rapid notification to students, faculty, and staff about situations or events that are occurring on campus and its surrounding areas. The service is designed for those conducting regular UMES related business in the immediate area.
The emergency messaging service with which UMES has contracted requires users to opt-in to the service by subscribing their cell phone or wireless device number and email address via www.e2campus.net/my/umes. The text messaging notification will be supplemented by the Emergency Siren and Public Address System and email as appropriate.

**Definition of Terms in Statement:**

**Emergency Alerts** - Notification regarding critical incidents that pose an imminent threat to the health or safety of University of Maryland Eastern Shore community. Examples of such emergency incidents include, but are not limited to: severe weather, hazardous material incidents, and any criminal violence that broadly threatens the safety of the UMES community.

**Creation and Distribution of Emergency Messages**
Designees from the following UMES offices have the authority to approve dissemination of emergency messages.
1. Office of the President
2. Office of the Vice President of Administrative Affairs
3. Office of Public Relations
4. Office of Public Safety
5. Office of Information Technology

Once approved, emergency messages will be distributed by a trained system administrator to subscribers of the messaging service.

*Follow-Up after a Hawk Alert Message is sent:*

**Notifications** - Immediately after sending an emergency alert message, the designee who created the message shall notify the other designated offices that the message has been sent and shall describe the rational for activating the Hawk Alert. The purpose of the communication is to ensure that all five offices are sharing consistent information and are not sending duplicate messages.

The UMES Crisis Emergency Management Team will subsequently coordinate with the appropriate institutional offices, in accordance with the UMES Emergency Preparedness Plan, to communicate additional information to the UMES community related to the critical incident using other communication methods (e.g., email, web posting, campus TV cable and radio channels, etc).
EMERGENCY PREPAREDNESS PLAN
Please visit our website site for all information regarding the university’s emergency preparedness plan at www.umes.edu/Emergency.

DISTRIBUTIONS OF CRIME ALERTS
The department distributes Campus Safety Alerts in various ways. Once the University determines that an alert will be issued, the department e-mails the announcement and posts it on its website at www.umes.edu/police. The department also posts alerts on bulletin boards throughout the campus and inside the Dept of Public Safety facility.

Higher Education Opportunity Act

CAMPUSE FIRE SAFETY ANNUAL COMPLAINECE REPORT

Overview
The Higher Education Opportunity Act became law in August 2008. It requires all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to the University of Maryland Eastern Shore.

Statement of the University of Maryland Eastern Shore Student Resident Housing
At the University of Maryland Eastern Shore, all traditional residences halls (Court Plaza, Plaza, Wicomico, University Terrace, Harford, Murphy Hall and Murphy Annex) are covered with integrated fire sprinkler systems and a redundant fire alarm monitoring systems which are monitored 24 hours/day, seven days/week by the Department of Public Safety. The following student housing areas are not monitored by the Department of Public Safety, but do contain full sprinkler systems, as defined by the Higher Education Opportunity Fire Safety Act. The Office of Residence Life maintains Resident Assistants, Graduate Assistants, and Area Directors at these sites, which is monitored by these individuals 24 hours/7 days a week.

* Student Residential Complex (Clusters)
* Student Apartments
* Nuttle Hall
* Hawks-landing
* Arden Run
* Talon Square North
## Residence Hall Fire Safety Systems

<table>
<thead>
<tr>
<th>UMES Residential Facilities</th>
<th>Fire Alarm Monitoring Done On Site (by UMESPD)</th>
<th>Partial 1 Sprinkler System</th>
<th>Full 2 Sprinkler System</th>
<th>Smoke Detection</th>
<th>Fire Extinguisher Devices</th>
<th>Evacuation on Plans/Placards</th>
<th>Number of evacuation (fire) drills each academic year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Court Plaza</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>2</td>
</tr>
<tr>
<td>Plaza Hall</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>2</td>
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<tr>
<td>Wicomico Hall</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<td>X</td>
<td>2</td>
</tr>
<tr>
<td>Nuttle Hall</td>
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<td></td>
<td>X</td>
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<td>2</td>
</tr>
<tr>
<td>University Terrace</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<td>2</td>
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<tr>
<td>Harford Hall</td>
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<td>2</td>
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<tr>
<td>Murphy Hall</td>
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<td>X</td>
<td>X</td>
<td>2</td>
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<td>Murphy Annex</td>
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<td>X</td>
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<td>X</td>
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<td>2</td>
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<td>Student Complex</td>
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<td></td>
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<td>X</td>
<td>X</td>
<td>2</td>
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<tr>
<td>Student Apts</td>
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<td>X</td>
<td>X</td>
<td>X</td>
<td>2</td>
</tr>
<tr>
<td>Hawks Landing</td>
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<td>X</td>
<td>X</td>
<td>2</td>
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<tr>
<td>Talons (North)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>2</td>
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<tr>
<td>Arden Run</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>2</td>
</tr>
</tbody>
</table>

* A Partial Sprinkler System is defined as having sprinklers in the common areas only.
* A Full Sprinkler System is defined as having sprinklers in the both the common areas and individual rooms.
Fire Safety Improvements and Upgrades
The University of Maryland Eastern Shore annually reviews the fire system in our residence halls and will make upgrades, repairs or revisions when problems are identified.

Residence Hall Fire Drills
Fire drills are held monthly for each traditional residence halls. Fire drills require mandatory supervised evacuations of a building. The fire drills are scheduled in collaboration with the Environmental Safety Manager, Department of Public Safety, the individual residence hall staff and the local fire department. Evacuation route maps are posted in each resident room showing where the closest egress route is located and the assembly area outside the residence hall. Students, who fail to leave the building during a fire drill, can and will be referred to the Office of Student Conduct.

Fire and Life Safety Education
The Office of Residence Life policy on fire safety is to prohibit usage of electrical cooking appliances, candles, and specific electrical equipment in individual rooms. Candles or open flame are prohibited in residence halls. There are limits on the number electrical appliances allowed in each specific room. Residence Life policy on evacuation from residence halls is in the Residence of Life handbook, and is also discussed with residents when they move into the residence hall, as follows:

In case of a fire, please sound the nearest fire alarm and evacuate the building.

Evacuation procedures are as follows:
- Know the emergency routes from your room and hall.
- Check to see if your door is hot or has smoke around it. If so, stay in your room and wait to be evacuated by firefighters.
- Shut your door tightly when you leave.
- Exit your building and follow the directions of staff members.
- DO NOT remain in courtyards or in close proximity to the buildings. Remain in designated locations until cleared for re-entry by either the Public Safety. (It is Public Safety’s responsibility to coordinate with the local/rescue/EMS staff and Physical Plant staff for the safe re-entry of the buildings. Reminder-buildings can not be reoccupied until all buildings are declared safe and all fire alarms have been reset and are functioning properly.)
- If you can use a fire extinguisher in your hall without endangering yourself,
• please do so. However, our first concern is your safety. Do not attempt to ex-
tinguish a fire if your personal safety becomes threatened.

A fire safety inspection is conducted at the beginning of each semester to ensure res-
idents are abiding by all fire safety regulations. Residence Life staff training on fire
life safety is held annually by the Environment Health & Safety Officer.

Fire and Life Safety Inspections
During fall semester a residence life staff person will do a fire/life inspection of your
room. You will be notified as to when these inspections will take place, and you will
be required to allow the staff person, or his or her stand-in, entrance to your room
for inspection. If you or your roommates are not in the room at the time, the room
will be inspected without your presence and a note will be left indicating the status of
your room. Should a violation be found, you will receive a letter indicating what the
violation was, and you will be expected to meet immediate compliance. If the viola-
tions have not been corrected after an unannounced re-inspection, you and/or your
roommate will be fined and will be subject to disciplinary action.

Some common violations are as follows:
• Extension cords and multi-tap electric units without a breaker
• Items stored closer than 18 inches from a sprinkler head
• Blocking of electrical panels
• Blocking of egress (exit) pathways
• Evidence of burning of candles, incense, or tobacco products
• Evidence of cooking; or cooking appliances, even if unused
• Evidence of a heavy load of combustibles in a room, on the walls, or ceiling
• Covering a door with paper or other combustible material
• Use of electrical wiring, devices, appliances which are modified or damaged
• Use of portable heater
• Tampered with smoke detector
• Use of halogen lamp/lighting
• Unsafe lofting or raising of beds-including rooms with no guardrails
• Strings of lights, twinkle lights, holiday lights
• Any other situation deemed unsafe by the staff inspector

Smoking Policy
Smoking is prohibited in all campus buildings/facilities.

Policy on Open Flames
UMES prohibits the possession or use of firecrackers, firearms, ammunition, lighted
candles, open flame devices, and/or explosive material within University facilities or
Policy on Portable Electrical Appliances
UMES authorizes certain portable electrical appliances for person use that includes telephones, radios, stereo equipment, tape recorders, razors, toothbrushes, fans, clocks, hair dryers, hair irons, microwaves, lamps, coffee-tea pots, hot-pots, and small cubic refrigerators. Prohibited portable electric appliances can and will be confiscated and not returned.

UMES prohibits the use of electric grills, hot plates, heat lamps, sun lamps, electric blankets, electric heaters, electric frying pans, griddles, toasters ovens, woks, and any other such appliance that uses sufficient electricity to generate heat with potential for a fire hazard.

Reporting a Fire
Students reporting a fire should contact Public Safety at (410) 651-3300 or 911. If the fire event is no longer a danger they should contact the resident assistant or area director to report the incident to Public Safety.

Fire Statistics
The Department of Public Safety publishes as part of the Clery Compliance and Fire Safety Report annual statistics for the three most recent complete calendar years pertaining to on-campus student housing. Those statistics include: location, total number of fires in each building, date, time, cause of fire, number of injuries requiring treatment at a medical facility, number of deaths related to a fire, value of the property damage caused by the fire and a case number.
### Statistics and Reports of on-campus student housing fire(s)
#### 2010 Fire Statistics

<table>
<thead>
<tr>
<th>UMES Residential Facilities</th>
<th>Total Fires in Each Building</th>
<th>Date</th>
<th>Time</th>
<th>Cause</th>
<th>Number of Injuries that required Treatment at a Medical Facility</th>
<th>Number of Deaths related to the fire</th>
<th>Value of Property Damage caused by Fire</th>
<th>Case Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Court Plaza</td>
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### Statistics and Reports of on-campus student housing fire(s)
#### 2009 Fire Statistics

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<tr>
<th>UMES Residential Facilities</th>
<th>Total Fires in Each Building</th>
<th>Date</th>
<th>Time</th>
<th>Cause</th>
<th>Number of Injuries that required Treatment at a Medical Facility</th>
<th>Number of Deaths related to the fire</th>
<th>Value of Property Damage caused by Fire</th>
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Total Injuries that required Treatment at a Medical Facility = 0
Total Number of Deaths related to the fire = 0
Total Value of Property Damage caused by Fire = $99.00
Total Case Number = 09-0067, 09-0635, 09-0722

16
### UMES Residential Facilities

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<thead>
<tr>
<th>UMES Residential Facilities</th>
<th>Total Fires in Each Building</th>
<th>Date</th>
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DEFINITIONS

Fire- Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire drill- A supervised practice of a mandatory evacuation of a building for a fire.

Cause of Fire– The factor of factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure or act of nature.

Fire-related injury-Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-related death-Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or deaths that occur within 1 year of injuries sustained as a result of the fire.

Fire safety system- Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: Sprinkler or other fire extinguishing systems, Fire detection devices, stand alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and Fire doors and walls that reduce the spread of a fire.

Value of Property Damage- The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including: contents damaged by fire, related damages caused by smoke, water, and overhaul, however it does not include indirect loss, such as business interruption.

Fire Log- Is kept at the Public Safety Department and is open to the public during normal business hours.

FIRE SAFETY

The University Police Department has personnel on 24-hour duty to respond to any fire emergency. When a fire alarm is activated, the University Police Department is dispatched to the scene. As required by the Maryland State Fire Prevention Code, regular fire drills are held to practice evacuation procedures. The University
Police Department’s goals are:

- Prevent fires
- Detect and extinguish fires
- Educate students, faculty and staff regarding fire hazards and prevention
- Investigate the cause of fires (assist state fire marshal)

In the event of a fire, University Police Officers will:
1. Control the evacuation of building occupants outside the building by moving occupants across the street or down the sidewalk away from the building where the alarm is sounding.
2. Direct and control vehicular traffic to protect fire department personnel operating around apparatus and if necessary, block streets and detour traffic as needed.
3. Provide communication between the fire department and other University departments for needed resources.
4. Assist the fire department as needed.

In case of Fire

1. **Always** leave the building immediately. **Never** assume the alarm is a false alarm.
2. Continue to evacuate the building even if the alarm stops.
3. Use the nearest exit. If the nearest exit is blocked by fire, heat or smoke, go to another.
4. **Always** use the stairs. **Never** use an elevator.
5. **Do not reenter** the building until the university police or fire department say it’s safe to do.

CAMPUS SECURITY ACT MATERIAL
The Security Act Material at the University of Maryland Eastern Shore is distributed by the way of Mail (off-campus & on-campus, Electronic Mail “e-mail”) to all employees possessing an e-mail account, the University Website via the Internet and seminars. All employees receive the Security Act material upon being employed at the University of Maryland Eastern Shore.

DAILY CRIME LOG
The Department of Public Safety maintains a Daily Crime Log that records, by the date the incident was reported to us, all crimes and other serious incidents that occur on campus, in a non-campus building or property, on public property, or within the department’s patrol jurisdiction. The Daily Crime Log is available for public inspection at the department’s headquarters or at www.umes.edu/police.
The Daily Crime Log includes the nature, date, time and general location of each crime reported to us, as well as the disposition of the complaint, if this Information is known at the time the log is created. The department posts specific incidents in the Daily Crime Log within two business days of receiving a report of an incident. We reserve the right to exclude crime report information from the log in certain circumstances.

SILENT WATCH PROGRAM (Anonymous Crime Reporting)
The UMES Police Department understands that while some people would like to report a crime, some would like to do so anonymously as not to get involved. This anonymous crime reporting gives you the choice to report information about a crime or other incident without including your name and contact information. We encourage visiting the UMES Police Department website to access anonymous crime reporting under the Silent Watch Program. THIS FORM IS STRICTLY CONFIDENTIAL. Please provide as much information about the incident as possible. There is also a UMES Police Department anonymous crime reporting tip-line at extension 8484 (on campus) or 410-651-8484 (off campus).

ESCORT SERVICE
The University Police Department provides escort service across campus, to personal vehicles, or to on campus residence. If for any reason a student, faculty or staff member doesn't feel comfortable or safe walking to their destination, please call 410-651-6590 or on Campus ext. 6590 for an escort.

PREVENTING CRIME-INDIVIDUAL RESPONSIBILITIES
By including safe behaviors as an integral part of your daily routine, you can help to keep yourself and your property safe. Here are a number of actions you can implement in order to be proactive about your safety.

In Residence Hall
- Get to know other residents.
- Never prop outside doors open.
- Lock your door, even if you’re leaving only for a minute.
- Never let strangers into your building, even if they look harmless.
- Report any and all suspicious people or activities immediately to UMES Police at (410) 651-3300.
- Lock your windows and block sliding doors with a pole in the bottom track.
- Record serial numbers and keep photos or descriptions of your valuables.
- If you receive an obscene phone call, hang up. If the calls continue, report
them to public safety.

IN THE CAR
- Lock the doors and keep the windows rolled up. Keep possessions out of sight (in the trunk).
- Park in areas that are well-lit, and check around and inside your car before you get in.
- Keep your vehicle in good running conditions and make sure it always has plenty of gas.
- If your car breaks down, tie a white flag to the antenna and wait for help.
- Never pick up strangers and never go with a stranger who offers help. Instead, consider carrying a cellular phone so you can call for help.
- Don’t allow another vehicle to force you off the road. Instead, drive to a busy location, a police station or public safety if you need help.

OFF CAMPUS
- Avoid dark streets.
- There is safety in numbers; always go places with a friend.
- Pay attention to and be aware of your surroundings. Look confident when you walk and keep a firm grip on your property; don’t become lost in thought.
- Don’t use ATM’s at night. Plan ahead and use ATM’s during the day.
- Walk near the curb and avoid passing close to shrubs, dark doorways and other hiding places.
- Carry your keys in your hand so you can quickly get in your vehicle or home.
- Always carry enough change for a phone call.
- If you suspect trouble, leave the area immediately.
- Jog with a friend.

BICYCLE SAFETY
- Use a bike light when riding at night.
- Be sure you have working brakes- get new pads and adjustments at any bike shop.
- Always wear a helmet- required by Maryland law for bicyclists under 18 years of age and highly encouraged for all persons.
- Always ride on the right and with the flow of traffic (Maryland law); ride on the road, and not on the sidewalk.
- Obey all traffic laws, including stopping at intersections and giving pedestrians the right-of-way.
• Take extra care when riding through parking lots or entering roadways.
• Use a U-lock to secure your bike. Lock the rear wheel and frame to a bike rack and use a second lock to secure the front wheel to the frame. Don’t lock your bike “free standing.” A thief can easily take the bike and remove the lock later.
• Don’t park your bike in a doorway, on stairs or blocking and handicapped access. Use a Bike rack.
• Keep a record of your registration so if your bike is stolen, you can provide information for a police report: registration/tag number, make, model, serial number, size, color, and number of speeds. Unlicensed bikes have little chance of being returned to their owners!

PREVENTING CRIME-FACULTY/STAFF RESPONSIBILITY
Everyone at UMES has a basic responsibility for his or her own personal safety, and faculty and staff members have an increasing the level of safety for everyone by practicing the measures detailed in this report.

PREVENT CRIME IN THE OFFICE
• Lock unoccupied rooms and offices even if you only leave for a few minutes.
• Whenever possible, place all unsecured office equipment and personal property in a locked desk or cabinet.
• Lock down computers and other office machines.
• Store money and valuables in a cash box and keep it in a locked cabinet.
• Keep an inventory of university and personal property kept in the office. Include serial numbers and a description of the property.
• Keep a record of equipment out for repair or loan.
• Keep a key-control log and recover keys from staff or students when no longer needed.
• Never lend your keys to an unauthorized individual.

DRUG AND ALCOHOL ABUSE EDUCATION PROGRAM
Consistent with its educational mission, the University also assists its members in finding alternatives to alcoholic beverages by promoting social interactions and stress reduction, and it provides services and resources for community members who experience alcohol-related difficulties.

Keeping yourself informed is an important step in developing a healthy lifestyle and in knowing how to cope with problems as they arise. UMES provides useful and informative prevention education programs throughout the year. A variety of depart-
ments sponsor workshops and seminars on alcohol and drug related issues to support and encourage healthy, productive lifestyles. The programs are made available through the following University Departments.

- Counseling Services . . . . . . . . . . . . . . . . . . . . . (410) 651-6449
- Crime Prevention . . . . . . . . . . . . . . . . . . . . . . . (410) 651-6595
- Health Center . . . . . . . . . . . . . . . . . . . . . . . . . . (410) 651-6597
- Student Activities . . . . . . . . . . . . . . . . . . . . . . . (410) 651-6434
- ATOD Center. . . . . . . . . . . . . . . . . . . . . . . . . . . (410) 651-6385

STUDENT SECURITY PERSONNEL
The mission of the University of Maryland Eastern Shore Student Security is to assist the Department of Public Safety in maintaining a campus free of agitation or disturbance; to compliment the Division of Student Affairs in providing quality campus life; and to aid in establishing a safe environment that is conducive to both living and learning. Student Security operates between the hours of 8:00 p.m.-12:00 a.m. on weekdays and 8:00 p.m.-2:00 a.m. on the weekends (Saturdays and Sundays). Student Security acts as the eyes and ears for the Department of Public Safety. They perform tasks such as securing the Residence Halls, assisting with campus events, monitoring the perimeters of the Residence Halls and Departmental Buildings and conduct physical pat-downs at organizational dances/parties. All communications between Student Security Personnel are monitored by University Police.

BICYCLE PATROL UNIT
Members of our bicycle patrol unit utilize both bicycle and foot patrol to help enhance relationships with the campus community through high visibility. The primary duties include, enforcing quality of life violations in and around residential housing areas, assisting with traffic enforcement and handling calls for service. In addition this unit can also be utilized for special events (i.e. parties, traffic flow, and athletic events). All members of this unit have been certified through a recognized cycling school.

STUDENT CODE OF CONDUCT
The University of Maryland Eastern Shore (UMES) is a student-centered community, the central purpose of which is the discovery and transmission of knowledge and
learning through scholarly research, teaching, service, and community outreach, building towards the total development of its students and the global community.

Members of the UMES community (students, faculty, administrators, and staff) have come together in a voluntary association, not merely to fulfill individual responsibilities, but to contribute to the realization of the University’s objectives and mission. Therefore; in the interest of maintaining order (in the University community) within the broadest range of student freedom, these rules and regulations have been established by the University of Maryland Eastern Shore to govern student conduct.

The UMES Conduct System is designed to assure due process, with the speedy and constructive resolution of cases and controversies. Disciplinary proceedings at UMES are not criminal proceedings; therefore the focus of inquiry in disciplinary proceedings shall be to determine whether a student(s) has violated the University Code of Student Conduct. A humanistic approach to discipline is employed whenever possible. It is intended that this judicial system, will operate on the principle that justice will best be served by promoting the development of self-knowledge and self-discipline, expressed in socially desirable ways, rather than harmful, destructive or immature attitudes or behaviors.

The Student Code of Conduct outlines rules and regulations relative to student conduct and housing, and is applicable to all students (on and off campus), as well as registered student and Greek-letter organizations. The authority to administer the Student Code of Conduct and its judicial system is delegated to the Vice President for Student Affairs and Enrollment Management. The Campus Conduct Board adjudicates disputes over complaints of violations of these rules and regulations.

The Student Code of Conduct shall be reviewed bi-annually under the direction of the Vice President for Student Affairs and Enrollment Management. In addition, the UMES Senate shall conduct a bi-annual review of the Student Code of Conduct and make recommendations to the Associate Vice President for Student Affairs regarding omissions, clarifications, constructive changes, and other matters germane to the proper interpretation and operation of the Code. Questions of interpretation regarding the Student Code of Conduct shall be referred to the Office of the Conduct Administrator, in the Office of Student Affairs and Enrollment Management, located in suite 2165 in the Student Services Center. The Conduct Administrator can be reached by dialing: 410-651-8440. In keeping with normal University policy approval processes, the Student Code of Conduct may, at the sole discretion of the University, be amended at any time.
The University Police Department closely cooperates with the Vice Presidents for Student Affairs and Enrollment Management, Administrative Affairs, Residence Life, Student Government, and the Counseling Center, to disseminate information about safety and security matters to the campus community through newsletters, annual brochures, scheduled meetings, and other forms of mass communications.

Parental Notification
The University of Maryland Eastern Shore recognizes that students, parents/guardians, and the University are in a partnership in which each has the responsibility to promote a healthy and productive educational experience. The University disciplinary process exists to provide corrective action which is educational and developmental, to protect the campus community, and to maintain an environment conducive to living and learning. Violations of the Student Code of Conduct can detract from the learning environment. The University believes parents can assist students in fulfilling their educational goals through the use of open dialogue.

Due to recent amendments to the Family Educational Rights and Privacy Act (FERPA) by the U.S. Department of Education, it is now permissible for the University to notify the parent or guardian of students under the age of 21 when those students have been found responsible for violations to the Student Code of Conduct. In the event that a student under the age of 21 has been charged with a Code violation in which the sanction of suspension from the University is required, the parent or guardian of that student may be notified by phone or in writing by the Conduct Administrator before the conduct hearing. Consideration in these situations will be given to the following conditions: the violation involved harm or threat of harm to self, others or property; the violation involved an arrest in which the student was taken into custody; the violation resulted in or could result in the student being suspended from the university and/or removed from the residence halls; the student has shown a pattern of violations; and the student who committed the violation became physically ill and/or required medical intervention as a result of consumption of alcohol and/or drugs.

Before notifying the parent or guardian, every effort will be made to consult with the student in an attempt to have the student make the first contact. This is consistent with the general philosophy that supports students developing independence and personal accountability. However, in some situations, consultation with the student or first contact by the student may not be possible or appropriate, and in such cases the University is not required to alert the student when it has notified his/her parent or legal guardian. In other situations, after consulting with the student, the judicial administrator may determine that notifying the parent/guardian may be harm-
ful to the student and in such cases the University is not obligated to make notification. If a student under the age of 21 is found to be responsible for a violation to the Student Code of Conduct resulting in suspension from the University, the resultant sanction will include notification of the parent/guardian.

The University of Maryland Eastern Shore maintains and strictly enforces a policy of zero tolerance with regards to fighting, and the possession, use, or distribution (trafficking), of illicit drugs, and the possession of dangerous weapons, firearms, and explosives. If a student is found guilty of initiating a fight, possession, use, or distribution of illicit drugs, or using an object and/or weapon while fighting with the intent to cause harm; the minimum sanction will be suspension from the University for one (1) academic semester. Individuals who remain in the presences of persons who engage in illegal or abusive use of drugs, whether actively participating or not, will be subject to the same disciplinary action and sanctions as the offenders.

**ALCOHOL POLICY**

UMES is dedicated to the pursuit and dissemination of knowledge and, as such, expects all members of the University community to behave in a manner conducive to that end. Faculty, staff, and students must maintain the highest standards of personal and professional conduct.

Possession, use, or distribution of alcoholic beverages is prohibited by anyone under the age of 21 on campus. All laws consistent with related municipal, state, county, or federal laws and related University regulations govern the consumption of alcoholic beverages.

**No person under the legal age for drinking should consume, possess, or distribute alcohol in any area of the University.** Individuals of legal age are permitted consumption within the privacy of their room. At no time is alcohol allowed in public areas of housing, including but not limited to the grounds and surrounding building perimeters.

The students found to be in violation of policies addressing alcohol and underage drinking, on campus; will be referred for disciplinary actions which may include suspension from the University.

**DRUG POLICY**

The University of Maryland Eastern Shore operates as a University with three major functions: instruction, research, and service. In this context the University holds as its fundamental purpose the maintenance of an environment that supports and en-
courages the pursuit and dissemination of knowledge. It is expected that students, staff, faculty and administrators share the responsibility of nurturing the environment. The illegal or abusive use of drugs or alcohol by students, staff, faculty, or administrators is counteractive to the environment UMES strives to maintain. Therefore, the University of Maryland Eastern Shore is committed to a workplace and campus that is free of illegal drug use and alcohol abuse. Individuals who support or are in the presence of individuals who engage in illegal or abusive use of drugs or alcohol will be subject to the same sanctions as the offenders. The University Police Department and University of Maryland Eastern Shore maintains a “Zero Tolerance” Drug Policy. Any person charged with distributing or possessing controlled dangerous substances, on campus, will be immediately suspended and charged (Judicially and/or criminally).

WEAPONS ON CAMPUS
Except for authorized use by law enforcement agencies and officials, the possession or use of dangerous weapons, firearms, or explosives is prohibited on University property. Prohibited weapons are those listed in the Maryland Code, including, but not limited to the following: BB guns, brass or metal knuckles, stun guns, pellet guns, rifles, air/gas guns, laser pointers, hand guns and multiple firing weapons, knives, straight razors, martial arts weapons or any sharp pointed or edged instrument (e.g., box cutters) and chemicals such as tear gas: any incendiary devices, biological agents, grenade, mine or powerful explosives, and ammunition.

MISSING STUDENT NOTIFICATION
If a member of the University Community has reason to believe that a student is missing that resides in campus housing, they should immediately notify the Department of Public Safety at 410.651.3300. All possible efforts will be made to locate the student to determine his or her state of health and well-being through the collaboration of Public Safety and the Office of Resident Life and Student Affairs.

If the student is a resident of campus housing, a welfare check will be made, including the student’s room in campus housing. If the student is an off-campus resident, the Department of Public Safety will informally enlist the aid of the neighboring police agency having jurisdiction.

Concurrently, University officials will endeavor to determine the student’s whereabouts through contact with friends, associates, and/or employers of the student. Determine whether or not the student has been attending classes, labs, recitals, and scheduled organizational or academic meetings, or appearing for scheduled work shifts. If located, verification of the student’s state of health and intention of return-
ing to the campus is made. When and where appropriate, a referral will be made to the University Health or Counseling Center.

If not located, notification of the family will be made within 24 hours of receiving the initial report is made to determine if they know of the whereabouts of the student. If the student is an off-campus resident, appropriate family members or associates are encouraged to make an official missing person report to the law enforcement agency having jurisdiction. If the missing student is under the age of 18 and is not an emancipated individual, the UMES Department of Public Safety will notify the student’s parent or legal guardian immediately after the Public Safety Department has determined that the student has been missing for more than 24 hours.

It is imperative that students update their emergency/home contact information as recorded in the University of Maryland Eastern Shore student database to assist with notification efforts. The UMES Department of Public Safety will cooperate, aid, and assist the primary investigative agency with all means possible. If the student is an on-campus resident, the UMES Department of Public Safety will open an official investigation and retain status as the primary investigative agency. Upon closure of the missing person investigation, parents and/or legal guardian, and the “confidential contact” if 17 years of age or older will be advised of the status of the case.

All students, faculty, and staff have the option to identify confidentially an individual to be contacted by The University of Maryland Eastern Shore Department of Public Safety if they are determined to be missing for more than 24 hours. If a student has identified such an individual, the Public Safety Department will notify that individual no later than 24 hours after the student is determined to be missing. All Students who wish to identify a confidential contact, regardless of living in “on-campus” can do so by contacting the UMES Public Safety Department and completing a “Confidential Missing Person Notification Form.

SEXUAL ASSAULT POLICY AND PROCEDURES
UMES is committed to educating students, faculty and staff about the nature and the consequence of sexual assault. Although, the primary focus is preventive, UMES has programs and procedures in place to assist sexual assault victims, provide information about referrals to the criminal justice system and the appropriate university administrative procedures.

AID to Victims of a Sexual Offense
An individual who claims to be a victim of a sexual offense may notify any administrator of the University Police Department. If an administrator is notified of the
commission of an alleged sexual offense, the administrator shall immediately direct that individual to the Campus Police Department. The Campus Police Department shall immediately inform the individual claiming to be a victim of a sexual offense (1) of his or her rights; (2) of his or her right to file criminal charges with the appropriate law enforcement authorities; (3) of the importance of preserving evidence necessary to the proof of a criminal sexual offense and prompt notification of law enforcement authorities; (4) of the name and location of the nearest hospitals equipped with the sexual assault evidence collection kit.

**Sexual Assault I** - By stranger or acquaintance, rape forcible sodomy, or forcible sexual penetration, however slight, of another person’s anal or genital opening with any object. These acts must be committed either by force, threat, intimidation or through the use of the victim’s mental or physical helplessness of which the accused is aware or should have been aware.

**Sexual Assault II** - By stranger or acquaintance, the touch of an unwilling Person’s intimate parts (defined as genitalia, groin, breast, buttock or clothing covering them) or forcing an unwilling person to touch another’s intimate parts. These acts must be committed either by force, threat, or through the use of the victim’s mental or physical helplessness of which the accused was aware or should have been aware.

University of Maryland Eastern Shore recognizes that sexual assault is a serious issue, and will not tolerate acts of sexual assault on campus. The University will investigate all allegation of sexual assault and take appropriate disciplinary, criminal or legal action with prior consent of the victim.

As soon as convenient, the victim of a sexual assault should report the incident to UMES Department of Public Safety at (410)651-3300, the local police or 911 (if off-campus) and to any university faculty or staff members. **Remember it’s the victim’s choice to report the incident to the police, although it should be encouraged.** Failure to involve the police limits the victim’s choices. If the victim is agreeable to having the police contacted, call University Police.

**Inform the victim that options exist** (whom to contact for assistance). Gently encourage the victim to make choices in order to regain some sense of control. even if no medical emergency exists, emotional impact can be severe and care for a person is essential.

Encourage the victim to speak with the on-call counselor from the Counseling Center at UMES or another option is to call the **Life Crisis Center** and speak with
The victim should be encouraged to go to the hospital before any attempts to clean herself/himself. Victims should not shower, douche, change clothing or other items that are present after/during the assault, because this can destroy physical evidence that may be needed later for the investigation. Suggest that the victim take a change of clothing to the hospital with him/her.

**Explain the purpose of the hospital medical examination procedures**, which are to treat injuries, prevent pregnancy STDs and to gather physical evidence that may be needed later for the investigation. Suggest that the victim takes a change of clothing to the hospital with him/her. The University Police, with the victims consent will immediately conduct a criminal investigation or a reported sexual assault. Disciplinary actions may be imposed on recognized individual students, student organizations and/or university faculty or staff found responsible for a sexual assault. University sanction following campus disciplinary procedures depends on the outcome and may range from suspension to expulsion and/or termination.

**If a victim refuses to go the hospital or to the police**, encourage him/her to seek help from Residence Life professional staff, Life Crisis, Counselor on-call or Student Health Services. *Every effort will be made to criminally prosecute the perpetrator of sexual assaults.* The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding.

*After an alleged sexual assault incident occurs, the University will assist the victim in changing academic and living situations if so requested and if such changes are reasonably available.*

**If you become the victim of sexual assault on or off campus:**
- GET to a safe place
- CONTACT the Department of Public Safety (or local police if off campus) by dialing 911
- DO NOT shower, bathe, douche, change or destroy clothing
- SEEK medical attention
- SEEK emotional support from local Rape Crisis Center

**Three Simple Rules for Personal Safety**
2. Never give a suspect the opportunity, stay in lighted areas.
3. Trust your instincts, if you don’t feel comfortable in a place or situation, and you feel that you are at risk; contact police at (410) 651-3300 or 9-911

SEXUAL HARASSMENT PROCEDURES

To comply with Board Of Regents VI-1.20 – University System of Maryland Policy on Sexual Harassment and with the complaint reporting and investigation procedures of Md. Code Ann., State Pers. & Pens. §§ 5-210 through 5-213, to state the University of Maryland Eastern Shore Policy prohibiting sexual harassment, to define sexual harassment, to deter sexual harassment, and to establish procedures for enforcing the University policy prohibiting sexual harassment.

STUDENT DISCIPLINARY PROCEDURES

PURPOSE

In addition to any criminal or civil remedies available, violation of laws or University of Maryland System policy regarding sexual assault will be subject to the campus judicial system. The range of judicial system penalties for students shall include, but not be limited to, one or more of the following; alteration of class schedule, disciplinary reprimand, loss of privilege, restitution, disciplinary probation, disciplinary suspension, disciplinary dismissal, and disciplinary expulsion.

The on-campus procedures shall provide that (1) the accuser and the accused are afforded the same opportunities to have others (as described in the Campus Judicial Code) present during a campus disciplinary proceeding; (2) both the accuser and the accused are informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault; (3) the offense must be reported according to federal reporting mandates and Maryland state law; and (4) following an alleged sexual assault, the accuser may request alternate academic and housing accommodations, if they are reasonably available.

Applicability

This Policy prohibiting sexual harassment is applicable to all University of Maryland Eastern Shore faculty, staff, students, volunteers, vendors and contractors. Except as otherwise provided in this Policy, any matter subject to review under this Policy and the procedures contained in this Policy is not subject to review under any other University or System policy and procedure.

Anyone believing he or she has been sexually harassed may file a complaint with the
Maryland Commission on Human Relations, the Equal Employment Opportunity Commission, or other appropriate enforcement agency. (See list at end of this section). Filing a complaint under this Policy does not preclude the right to file a complaint with these enforcement agencies.

**POLICY STATEMENT**
The University of Maryland Eastern Shore is committed to maintaining a working and learning environment in which faculty, staff, and students can develop intellectually, professionally, personally, and socially, free from intimidation, fear, coercion, and reprisal. Sexual harassment is a form of illegal gender discrimination. Sexual harassment between faculty and students or supervisors and subordinates exploits the unequal power structure inherent in these professional relationships and will not be tolerated by the University.

Additionally, harassment of employees or students by their peers is also strictly prohibited. Sexual harassment may occur between people of the same or of different genders. Sexual harassment is an infringement on the individual’s right to work and study in an environment free from unwanted sexual attention and sexual pressure of any kind. Sexual harassment by UMES faculty, staff, students, volunteers, contractors, and vendors is expressly prohibited.

With this Policy, the University places its community on notice that sexual harassment within the University workplace and within University educational programs will not be condoned and will not be allowed to interfere with the mission of the University. Persons found to be in violation of this Policy will be subject to disciplinary action and/or other appropriate sanctions.

The University is mindful of the principles of academic freedom and is committed to protecting the expression of ideas, teaching methods, and course content in the academic setting. At the same time, faculty members may not engage in classroom behavior which is sexual harassment and violates this Policy.

The University can prevent sexual harassment in its workplace and educational programs only if members of its community are willing to come forward with complaints. Therefore, every employee of the University has an affirmative duty to immediately report to the Director of Human Resources or the Executive Assistant to the President any behavior which he or she believes is in violation of this Policy. Students and volunteers are strongly encouraged to forward all complaints of sexual harassment to the Director of Human Resources or Executive Assistant to the President.
This Policy is in effect in order to deter sexual harassment at the University and to impose sanctions when it occurs. In determining whether alleged conduct constitutes sexual harassment, the University will look at the record as a whole and at the totality of the circumstances, such as the nature of the sexual behavior and context in which the alleged incidents occurred. In assessing whether a particular act constitutes sexual harassment prohibited under this Policy, the standard shall be the perspective of a reasonable person within the University community. The rules of common sense and reason shall prevail.

**DEFINITIONS**

For the purpose of this Policy, the University adopts the sexual harassment definitions promulgated by the Equal Employment Opportunity Commission (EEOC) and the Office of Civil Rights of the United States Department of Education (OCR). Unwelcome sexual advances, unwelcome requests for sexual favors, and other behavior of a sexual nature constitute sexual harassment when Submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting the individual; or limit an individual’s ability to participate in or benefit from an educational program or activity; limit an individual’s ability to participate in or benefit from an educational program or activity; Such conduct by an employee, by a student, or by a third party is sufficiently severe, persistent or pervasive to: create a hostile or abusive educational environment; or have the purpose or effect of unreasonably interfering with an individual’s work performance, or of creating an intimidating, hostile, or offensive work environment at the University.

**DISTRIBUTION OF POLICY AND PROCEDURE**

The UMES Policy Prohibiting Sexual Harassment and the Procedures for Filing Complaints will be regularly distributed to UMES employees (faculty and staff), volunteers, and students through the faculty, staff, and student handbooks or other communication vehicles deemed appropriate

**MANDATORY TRAINING**

Faculty, staff and students are required to attend sexual harassment training as offered by the University.

**RE蒂ALITION PROHIBITED**

Retaliation by University employees, volunteers, vendors, contractors, or students against a person who makes a complaint of sexual harassment, supports a complaint of sexual harassment or testifies during an investigation of a complaint of sexual harassment is expressly prohibited. If an individual is found to have engaged in retaliation in violation of this
The University will protect the confidentiality of harassment complaints and the parties involved to the extent possible except to the extent the University’s ability to conduct an effective investigation is jeopardized. Complainants, respondents, witnesses and all persons involved in investigations or in resolving a complaint of sexual harassment, shall use good faith efforts to keep confidential all information relating to a complaint. Therefore, failure to exercise good faith in maintaining confidentiality may result in disciplinary actions and/or other serious sanctions.

Any individual who has been subject to retaliation in violation of this policy should immediately report such conduct to the Director of Human Resources or the Executive Assistant to the President.

CONFIDENTIALITY
Allegations of sexual harassment are extremely serious, with potential for great harm to all persons if ill-conceived or without foundation. The University is committed to protecting the rights of the alleged harasser as well as those of the complainant. Therefore, it is also a violation of the Policy for an individual to file an untruthful or bad faith claim of sexual harassment. An individual found to have filed an untruthful or bad faith complaint is in violation of this Policy and may be subject to disciplinary action.

PROCEDURES FOR FILING COMPLAINTS
GENERAL PROVISIONS
Any person who believes he or she has been the victim or target of sexual harassment, retaliation or other conduct which violates this Policy should promptly file a complaint with the Director of Human Resources or the Executive Assistant to the President. Any member of the University community who receives a report of sexual harassment or becomes aware of conduct in violation of this Policy shall immediately notify the Director of Human Resources or the Executive Assistant to the President.

For the purposes of these procedures, the Complainant is the person filing a Complaint. The Respondent is the person who is alleged to have violated this Policy. A Complaint shall include a signed written statement from Complainant with the following information: the identity of the person or persons who allegedly harassed the complainant.

The Complaint shall be filed with either the Director of Human Resources or the Executive Assistant to the President. To the extent possible, Complaints shall be filed within 30 days after the Complainant knew or reasonably should have known of the
alleged violation. If a Complaint is not filed within the 30 days time period, the University will investigate the Complaint but its ability to investigate and take certain remedial action may be limited. If informal resolution fails and the Investigator determines that this Policy has been violated, the Investigator will file a Judicial Code complaint against the student with the Office of the Conduct Administrator in accordance with the University Student Code. The complaint filed by the Investigator will then be processed through the Student Code process.

If the Complainant is an employee with statutory grievance rights and Complaint involves a matter that may be grieved under the statutory grievance procedure, the Complainant will be notified of his or her right to file a grievance under the statutory grievance procedure and will be required to elect whether he or she wants to proceed under this Policy or the statutory grievance procedure. All other Complaints alleging a violation of this Policy will be processed in accordance with the following procedures:

**COMPLAINT INVESTIGATION & RESOLUTION**

Upon receipt of a Complaint, the Director of Human Resources or Executive Assistant to the President (the “Investigator”) will investigate the complaint. The Investigator may administer oaths, obtain affidavits, a description of the actions or practices that form the basis of the complaint and an explanation of how they constitute an alleged violation of this Policy; and the telephone number and address where the complainant can contact. conduct interviews, and obtain relevant non-privileged information necessary to investigate and resolve the issues presented by the Complainant. Persons in the University community who are contacted by the Investigator in connection with a Complaint are expected to cooperate fully with the Investigator and provide documentary or testimonial evidence as requested.

Failing to cooperate during an investigation, providing false information, or obstructing or impeding an investigation is subject to disciplinary action, up to and including termination from employment and expulsion from the University. The Complainant and Respondent may be represented during the complaint investigation process by any person he or she chooses.

**COMPLAINTS AGAINST STUDENTS**

After investigating a Complaint against a student, the Investigator will first try to resolve the Complaint informally. If informal resolution fails and the Investigator determines that this Policy has not been violated, the Investigator will prepare a written report recommending a proposed decision to the President of the University. The President will issue a written decision to the Complainant and grant relief as appropriate.
COMPLAINTS AGAINST EMPLOYEES AND ALL OTHER PERSONS WHO ARE NOT STUDENTS

After a Complaint is investigated, the investigator will first try to resolve the Complaint informally. If informal resolution fails, the investigator will prepare a written report recommending a proposed decision to the President of the University. Within 30 days of the receipt of the complaint (or longer with the Complainant’s agreement or if allowed by law), the President will issue a written decision to the Complainant and grant relief as appropriate.

Appeals

If the Complainant is a University employee, the Complainant may appeal the President’s decision, within 10 days of receipt of the decision, to the Secretary of the Department of Budget and Management. The appeal must be in writing and will be further adjudicated in accordance with Md. Code Ann., State Pers. & Pens. §5-213. The Secretary’s decision is final. In all other cases, the President’s decision is final.

PROHIBITING SEXUAL HARASSMENT AND PROCEDURES FOR FILING COMPLAINTS CAMPUS POLICY

APPROVED BY THE PRESIDENT ON SEPTEMBER 27, 2000.

To protect the legal rights and remedies available to a Complainant through external agencies, federal courts and/or state courts, a person filing a complaint of sexual harassment must comply with certain time limits and deadlines. Therefore, a person wishing to file a complaint with an external agency must contact that agency to verify time periods for filing complaints.

POLICIES RELATING TO SOCIAL RESPONSIBILITY

Disruptive Behavior

Disruptive behavior on the part of any member of the University community or their guest will not be tolerated. Disruptive individuals/groups will be subject to full University action and possible civil action.

STUDENT GRIEVANCE PROCEDURES

The University of Maryland Eastern Shore espouses the philosophy that student grievances are best resolved informally through meaningful dialogue between the individuals involved. The University believes that most student grievances can be satisfactorily resolved in this manner. Student grievance procedures are designed to give aggrieved students a process by which they may express substantive complaints about actions, inactions or policies which they believe are unfair, or which they believe discriminate on the basis of race, sex, color, religion, national origin, age, sexual
orientation, marital status or handicap.

These procedures are designed to ensure that students receive fair and impartial hearings about any and all substantive and procedural concerns except, (1) grade reviews (grievances) which are addressed by the UMES Grade Review policy, and (2) matters related to judicial actions resulting from violations of the Student Code.

Student grievances may be associated with academic life (e.g. teaching, testing, advising) or they may be associated with some aspect of campus life (e.g. work experience, co-curricular programs and activities). Students who wish to pursue grievances must follow the steps listed below.

- The student will submit a written statement of grievance, along with a request for resolution, to campus authorities involved. In academic matter, this will usually be a faculty member and in campus life matters, this will usually be a Student Affairs staff member.
- The staff member receiving the grievance shall respond in writing to the aggrieved within five (5) working days of receipt of the written grievance.

External Filing Procedures
A person wishing to file a formal complaint of sexual harassment with an external agency may do so with one of the following agencies:

Equal Employment Opportunity Commission (EEOC)
1801 L Street, N.W.
Washington, D.C. 20507
(202) 275-7377

Equal Employment Opportunity Commission (EEOC)
10 S. Howard Street, 3rd Floor
Baltimore, Maryland 21201
(410) 962-3932

Maryland Commission on Human Relations
6 St. Paul Street
Baltimore, Maryland 21202
(410) 767-8600

United States Department of Education
Office for Civil Rights
If the matter is not resolved to the student’s satisfaction as a result of action taken in Step 1 above, the student may, within five (5) working days of receipt of a written response to the grievance, take the matter to the next level of supervisory authority. A written response must be given to the student within five working days of receipt of the written grievance.

If the matter is not resolved to the student’s satisfaction as a result of action taken in Step 2, the student may continue taking the matter to the next level of supervisory authority provided the grievance is filed with the next level within five (5) working days of receipt of the response from the previous step. The final authority rests with the Vice President for Academic Affairs in the case of academic matters or concerns and the Vice President for Student Affairs in the case of campus life matters or concerns. Although the final authority rests with the Vice President of Academic Affairs or Student Affairs, the final decision will be written with the knowledge and concurrence of the President.

At each level, the individual receiving a student grievance will respond in writing to the student within five working days of receipt of the grievance. The individual receiving the grievance may respond by referring the matter to appropriate committees or councils for study and recommendation. In such cases the student will be informed of the referral and a probable date on which a decision will be rendered.

EMERGENCY TELEPHONES
“Blue Lights”
The Department of Public Safety also monitors the University’s Emergency Blue Light System to facilitate reporting of emergencies. The Blue Light System is an interactive voice communications system, which when activated, automatically relays the geographical location of the caller to the University Police Department Communication Center. There are 14 emergency stations identified by blue lights strategically located throughout the campus. Should any member of the University Community have a need to use this emergency system, the below directions are prominently displayed on each communication box.

- Push the red button on the phone box and release.
- Listen for a public safety officer who will ask what the situation is.
- Push and hold the black button while explaining the situation.
- Follow the public safety officials instructions.
UNIVERSITY OF MARYLAND EASTERN SHORE CRIME PREVENTION OUTREACH
The UMES Department of Public Safety procures and disseminates crime prevention pamphlets and other literature to students at safety campaigns, seminars and workshops held throughout.

EDUCATIONAL AND GUIDANCE PROGRAMS
The University is committed to preventing sexual offenses on campus. Students, staff and other participants on the University sponsored programs are strongly encouraged to take advantage of programs to further develop an understanding of what constitutes sexual offenses, steps which may be taken to prevent such conduct and steps to be taken in the event such conduct does occur.

The University provides counseling, mental health and other services which are available to victims of sexual offenses, information about this subject is available through the Director of Human Resources or Counseling Services (410) 651-6449.

SEXUAL OFFENDER REGISTRATION
A Sex Offender Registry may be accessed on the State of Maryland Department of Public Safety and Correctional Services web site (www.dpscs.state.md.us/sor).

CRIME DEFINITIONS FROM THE UNIFORM CRIME REPORTING HANDBOOK

**Arson**
Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Criminal Homicide-Manslaughter by Negligence**
The killing of another person through gross negligence.

**Criminal Homicide-Murder and Non-negligent Manslaughter**
The willful (non-negligent) killing of one human being by another.

**Robbery**
The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
**Aggravated Assault**
An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary the injuries result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed).

**Burglary**
The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft**
The theft or attempted theft of a motor vehicle; (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding).

**Weapon Law Violations**
Regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Drug Abuse Violations**
Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadone’s); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations**
The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging, operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition).
Sex Offenses Definitions From the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

Sex Offenses-Forcible
Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

A. **Forcible Rape**- The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. **Forcible Sodomy**- Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

C. **Sexual Assault with an Object**- The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. **Forcible Fondling**- The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses-Non-forcible
Unlawful, non-forcible sexual intercourse

A. **Incest**- Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. **Statutory Rape**- Non-forcible sexual intercourse with a person who is under the statutory age of consent.
Hate Crimes

Bias - A preformed negative opinion or attitude toward a group of persons based on their race, religion, disability, sexual orientation, or ethnicity/nationality origin.

Bias Crime - A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender’s bias against a race, religion, disability, sexual orientation, or ethnicity/nationality origin; also known as Hate Crime.

Bisexual - Of or relating to persons who experience sexual attraction toward and responsiveness to both males and females; a bisexual person.

Disability Bias - A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.

Disabled - Of or relating to persons who have physical or mental impairments/challenges, whether temporary or permanent, due to conditions that are congenital or acquired by heredity, accident, injury, advanced age or illness.

Ethnicity/National Origin Bias - A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions, e.g., Arabs, Hispanics.

Gay - Of relating to males who experience a sexual attraction toward and responsiveness to other males; a homosexual male.

Lesbian - Of or relating to females who experience a sexual attraction toward and responsiveness to other females; a homosexual female.

Larceny - The unlawful taking, carrying, leading, or riding away of property from the possession of another

Simple Assault - An unlawful physical attack by one person upon another where neither offender displays a weapon, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Intimidation – To unlawfully place another person in reasonable fear of bodily
harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Vandalism**– To willfully or maliciously destroy, injure disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

**Hate Crime- Bias Crime**

**Hate Group**- An organization whose primary purpose is to promote animosity, hostility, and malice against persons belonging to a race, religion, disability, sexual orientation, or ethnicity/national origin which differs from that of the members of the organization, e.g., the Ku Klux Klan, American Nazi party.

**Race**– A performed negative attitude toward a group of people who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind. (e.g., Asians, blacks, whites).

**Gender**– A negative opinion or attitude toward a group of persons because those persons are male or female. Gender bias is also a Clery Act– specific term, not found in the FBI’s Hate Crime Data Collection Guidelines.

**Religions**- A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, Atheists).

**Sexual orientation**- A preformed negative opinion or attitude towards a group of persons based on their sexual attractions toward a group of persons based on the sexual attractions toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals).

**Ethnicity/national origin**- A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits languages, customs and traditions (e.g., Arabs, Hispanics).

**Disability**– A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced
## Number of Arrest (s) for Selected Crimes

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<thead>
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<th>Liquor, Drug &amp; Weapons Violations</th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
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# Number of Judicial Referral(s) for Selected Crimes

Liquor, Drug & Weapons Violations

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|                     |                |      |      |      |
| **Drug Violations**  |                |      |      |      |
| On Campus           |                | 21   | 11   | 37   |
| On-Campus Student Housing Facility |            | 15   | 07   | 30   |
| Non Campus buildings/properties |            | 00   | 02   | 00   |
| Public Property     |                | 02   | 02   | 05   |

<p>| | | | | |
|                     |                |      |      |      |
| <strong>Weapons Violations</strong> |                |      |      |      |
| On Campus           |                | 02   | 03   | 11   |
| On-Campus Student Housing Facility |            | 00   | 01   | 03   |
| Non Campus buildings/properties |            | 00   | 00   | 00   |
| Public Property     |                | 00   | 00   | 00   |</p>
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<th>2010</th>
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* There were no reported hate crimes for the years 2008, 2009, 2010
* Crimes reported in the On-Campus Student Housing Facility column are included in the “On Campus” category

48
### PRINCESS ANNE POLICE DEPARTMENT CRIME STATISTICS 2008-2010

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<tr>
<td>Hate Crimes (Race)</td>
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- Alcohol Violations: 15
- CDS Violations: 26
- Weapons Violations: 02

### MARYLAND STATE POLICE DEPARTMENT CRIME STATISTICS 2008-2010

<table>
<thead>
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<th>Crime Category</th>
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<th>2010</th>
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- Alcohol Violations: 18
- CDS Violations: 57
- Weapons Violations: 5
## ASSATEAGUE ISLAND NATIONAL SEASHORE
### 2008-2010

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<td>Rape</td>
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<tr>
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<td>Assault</td>
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</tr>
<tr>
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<td>Hate Crimes (Race)</td>
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* 2010 No information available, upon request.

Alcohol Violations: 29
Drug Violations: 14
Weapons Violations: 0
The Universities at Shady Grove (USG) is a regional center located in Rockville, Maryland, that supports programs from nine different institutions within the University System of Maryland. Students attend classes at USG but are still considered students of their “home campus.” In addition, employees at USG can be affiliated with any of the nine institutions.

Please access the link [http://www.shadygrove.umd.edu/about/public-safety/](http://www.shadygrove.umd.edu/about/public-safety/) for the USG *Annual Security Report* that is compiled and distributed annually in compliance with the *Clery Act*. This publication contains crime statistics and statements of security policy. Annually, prior to October 1st, current USG students and employees are sent an email message providing them with a link to this brochure and notification that the current edition of the *Safety & Security* publication has been posted on the Universities at Shady Grove website. Printed copies may be obtained from the 24 hour security desk located in the Camille Kendall Academic Center on the Shady Grove campus.

Crime statistics for USG are reported, in their entirety, by each of the nine institutions that conduct classes at USG.

*UNIVERSITY SYSTEM OF MARYLAND, UNIVERSITY OF MARYLAND EASTERN SHORE AT THE UNIVERSITIES AT SHADY GROVE, CRIME STATISTICS*

The *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (the *Clery Act*) mandates the manner and format in which statistics are to be collected and published. Statistical updates, if any, will be posted online ([http://www.shadygrove.umd.edu/about/public-safety/](http://www.shadygrove.umd.edu/about/public-safety/)).
### Statistics

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### Universities at Shady Grove


**STATISTICS**

<table>
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<tr>
<th>Year</th>
<th>Campus</th>
<th>USG Has No Campus Residential Facilities</th>
<th>Non-Campus Buildings or Property</th>
<th>Public Property</th>
<th>Hate Crime Information</th>
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#### ARREST

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#### CAMPUS DISCIPLINARY REFERRALS

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1. Any statistics listed in “Public Property” category include incidents that took place off campus, on public property immediately adjacent to and accessible from the campus, but not on the property of USG.
2. Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim’s actual or receive Race (RA), Religion (RE), Sexual Orientation (SO), Gender (G), Ethnicity (E), or Disability (D). Numbers in small print parentheses indicate how many of the total number of reported incidents were motivated by each type of bias. Statistics for Hate crimes involving Bodily Injury do not include hate crimes included in other categories, which are also noted by type of bias.
3. Individuals not arrested but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs).